

Glen Innes Severn Ordinary Council Meeting
24 APRIL 2024

Minutes



ORDINARY MEETING OF COUNCIL

MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,
William Gardner Conference Room, Grey Street, Glen Innes on:

Wednesday, 24 April 2024 at 9:00 AM

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COMMUNITY CONSULTATION

No community members addressed Council

PRESENT: Cr Rob Banham (Mayor), Cr Troy Arandale (Deputy Mayor), Cr Tim Alt, Cr Lara Gresham, Cr Jack Parry, Cr Andrew Parsons and Cr Carol Sparks.

IN ATTENDANCE: Mr Keith Appleby (Director of Infrastructure Services), Mrs Gayleen Burley (Director of Place and Growth), Ms Fiona Plesman (Director of Corporate and Community Services), Mr Shageer Mohammed (Chief Financial Officer) and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

OPENED: 9.00am.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Code of Meeting Practice. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngarabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

2 OPENING WITH PRAYER

Lance Jackson opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Moved Cr T Alt

Seconded Cr A Parsons

1.04/24 RESOLUTION

That Council approves the request from Cr Arandale to attend the meeting by audio-visual link.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Abstained

Cr R Banham

Nil

Cr T Arandale

Cr T Alt

Cr L Gresham

Cr J Parry

Cr A Parsons

Cr C Sparks

The division was declared CARRIED by 6 votes to 0.

No apologies were given as all Councillors were in attendance.

4 MINUTES OF PREVIOUS ORDINARY MEETING - 28 MARCH 2024 TO BE CONFIRMED

Moved Cr C Sparks

Seconded Cr L Gresham

2.04/24 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 28 March 2024, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

5 DISCLOSURES OF CONFLICT OF INTERESTS

Cr C Sparks declared a Pecuniary Conflict of Interest regarding Item 7.16 Wytaliba Rural Fire Service Lease Agreement, as she is a shareholder of Chamba Na Nmunga.

Cr Sparks intends to vacate the meeting, not participate in the debate and not vote on this item.

6 MAYORAL MINUTE

There was no Mayoral Minute.

7 REPORTS TO COUNCIL

7.1 Resolution Tracking Report

REPORT FROM: GENERAL MANAGER'S OFFICE

Moved Cr L Gresham Seconded Cr A Parsons

3.04/24 RESOLUTION

That the information contained within this report be received and noted.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

7.2 Draft General Purpose and Special Purpose Financial Statements and Special Schedules For The 2022/2023 Financial Year

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr L Gresham Seconded Cr C Sparks

4.04/24 RESOLUTION

THAT Council:

1. In accordance with Section 413 (2) (c) of the *Local Government Act 1993*:
 - a. Resolves that, in its opinion, the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ended 30 June 2023 are properly drawn up in accordance with the provisions of the Local Government Act 1993 and the Regulations.
 - b. Authorises for the Financial Statements for the year ending 30 June 2023 to be certified and signed by the Mayor, the Deputy Mayor, the General Manager and the Responsible Accounting Officer on behalf of Council.

2. Refers the Financial Statements to Council's Auditor for audit.
3. Delegates authority to the General Manager to forward the Audited Financial Statements to the Office of Local Government.
4. Delegates Authority to the General Manager to place the Audited Financial Statements on public exhibition and give notice that Council will present its Audited Financial Statements at the next Ordinary Council Meeting.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.3 Capital Works Program Progress Report as at 31 March 24

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr T Alt Seconded Cr J Parry

5.04/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.4 Investment Report - March 2024

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons Seconded Cr L Gresham

6.04/24 RESOLUTION

That Council notes the Investment Report as at 31 March 2024, including the certification by the Responsible Accounting Officer.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.5 Quarterly Borrowings Report as at 31 March 2024

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr L Gresham Seconded Cr A Parsons

7.04/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.6 Revised Risk Management Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr C Sparks Seconded Cr A Parsons

8.04/24 RESOLUTION

That Council adopts the revised Risk Management Policy.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.7 Glen Innes Community Access Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons Seconded Cr L Gresham

9.04/24 RESOLUTION

THAT Council:

1. Endorses the following six community representatives as the elected Glen Innes Community Access Committee:
 - Joan Jones,
 - Leonie Lee,
 - Kelly Reynolds,
 - Kerrie Sturtridge,
 - Julie Teal, and
 - David Thomas.

2. Endorses the election of office bearers within the newly elected Glen Innes Community Access Committee as follows:

- Chairperson - Kerrie Sturtridge, and
- Vice Chairperson – David Thomas.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

7.8 Glen Innes Saleyards Advisory Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr T Alt

Seconded Cr J Parry

10.04/24 RESOLUTION

THAT Council:

1. Endorses the following five representatives as the newly elected Glen Innes Saleyards Advisory Committee:
 - Shad Bailey - Colin Say and Co Pty Ltd (agent representative),
 - Carl Hooton – Elders (agent representative),
 - Lyle Perkins (landholder representative),
 - Terry te Velde - Newberry te Velde Carige Agencies (agent representative), and
 - Angus Vivers (landholder representative).
2. Endorses Carl Hooton as the Committee Chairperson for the newly elected Glen Innes Saleyards Advisory Committee.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.9 Glen Innes Severn Library Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr C Sparks Seconded Cr T Alt

11.04/24 RESOLUTION

THAT Council:

1. Endorses the following four community representatives as members of the newly elected Glen Innes Severn Library Committee:
 - Marina Gerlofsma,
 - Kerry Muir,
 - Lindy Stevenson, and
 - Jenny Sloman.
2. Endorses the election of office bearers within the newly elected Glen Innes Severn Library Committee as follows:
 - Kerry Muir elected as Chairperson,
 - Lindy Stevenson elected as Vice Chairperson, and
 - Marina Gerlofsma elected as Minute Secretary.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.10 Recreation and Open Spaces Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons

Seconded Cr T Arandale

12.04/24 RESOLUTION

THAT Council:

1. Endorses the following nine representatives as the newly elected Recreation and Open Spaces Committee:
 - Christine Davis,
 - Desmond Fitzgerald,
 - Jon Fletcher,
 - Richard Moon,
 - Preston Parkes,
 - Jane Renata,
 - Bob Thomas,
 - Jenny Thomas, and
 - Raelene Watson.
2. Endorses Councillor Troy Arandale as the Committee Chairperson for the newly elected Recreation and Open Spaces Committee.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

7.11 Workplace Injury Management Report as at 31 March 2024

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons Seconded Cr L Gresham

13.04/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

7.12 Landscaping Plan - Town Centre, Church Street, Indoor Stadium and Wentworth Street Bridge

REPORT FROM: PLACE AND GROWTH

Moved Cr T Alt Seconded Cr A Parsons

14.04/24 RESOLUTION

THAT Council:

1. Notes the new Sala4D Landscaping Plans for the Glen Innes Town Centre, Church Street, Indoor Stadium and Wentworth Street Bridge precincts have been received; and
2. Refers to future budget considerations an indicative budget allocation of up to \$500,000 (subject to being offset by any grant funds being received) per annum from 2025/26 – 2029/30 to fund the staged implementation of the plan.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

7.13 Notice of Determination - General Manager as Applicant

REPORT FROM: PLACE AND GROWTH

Moved Cr T Alt

Seconded Cr A Parsons

15.04/24 RESOLUTION

That Council notes the receipt of a Development Application for a Carport to the General Manager's residence, and has assessed it in line with the relevant Council policy.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

7.14 Revocation of the Erosion and Sediment Control Policy

REPORT FROM: PLACE AND GROWTH

Moved Cr L Gresham Seconded Cr A Parsons

16.04/24 RESOLUTION

That Council repeals the Erosion and Sediment Control Policy.

CARRIED

A division was called for, voting on which was as follows:

For	Against
	Nil
Cr R Banham	
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.15 Development Assessment Report: January - March 2024

REPORT FROM: PLACE AND GROWTH

Moved Cr T Alt Seconded Cr C Sparks

17.04/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
	Nil
Cr R Banham	
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

Cr C Sparks declared a Pecuniary Conflict of Interest regarding Item 7.16 Wyaliba Rural Fire Service Lease Agreement, as she is a shareholder of Chamba Na Nmunga.

Cr Sparks left the meeting at 9.36am and did not participate in the debate or vote on Item 7.16.

7.16 Wyaliba Rural Fire Service Lease Agreement

REPORT FROM: INFRASTRUCTURE SERVICES

Moved Cr L Gresham Seconded Cr A Parsons

18.04/24 RESOLUTION

THAT Council:

1. Authorises the Common Seal of Glen Innes Severn Council to be affixed to the Wyaliba Rural Fire Service Lease between the Glen Innes Severn Council and Chamba Na Nmunga PTY LTD.
2. Authorises the Mayor and/or Deputy Mayor and the General Manager and/or Councillor to execute all documents relating to the Wyaliba Rural Fire Service Lease between Glen Innes Severn Council and Chamba Na Nmunga PTY LTD.
3. Proceeds to relinquish management responsibilities of Crown Land Reserve 1039932 due to the site being no longer required for a Rural Fire Service Shed.
4. Authorises for the General Manager to execute all documents relating to the relinquishment of management for Crown Land Reserve 1039932.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons

Against

Nil

The division was declared CARRIED by 6 votes to 0.

Cr Sparks returned to the meeting at 9.40am.

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no notices of motions, rescission motions or questions with notice.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr J Parry Seconded Cr A Parsons

19.04/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons Seconded Cr C Sparks

20.04/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: GENERAL MANAGER'S OFFICE

Moved Cr L Gresham

Seconded Cr J Parry

21.04/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

11 MATTERS OF AN URGENT NATURE

Moved Cr T Alt

Seconded Cr C Sparks

22.04/24 RESOLUTION

That Council considers as a matter of urgent nature, the confidential report titled “T24-01 Management and Operation of Council Owned Aquatic Centres”.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

12 CONFIDENTIAL MATTERS

Moved Cr L Gresham

Seconded Cr C Sparks

23.04/24 RESOLUTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

Item	Report	Reason
12.1	Glen Industries - Mixed Recycling Contract - Request for Financial Consideration	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
12.2	T24-01 Management and Operation of Council Owned Aquatic Centres	(d) (ii) commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the Council.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

The live streaming of the Meeting was paused at 9.43am.

All members of the public and the Chief Financial Officer left the room at 9.43am.

12.1 Glen Industries - Mixed Recycling Contract - Request for Financial Consideration

REPORT FROM: PLACE AND GROWTH

Moved Cr L Gresham

Seconded Cr C Sparks

24.04/24 RESOLUTION

THAT Council:

1. Waives the 2023/2024 Material Recovery Facility Licence Agreement fee which is payable by Glen Industries.
2. Reimburses Glen Industries for the transportation costs of Glen Innes Severn recyclable products incurred for the period April 2023 – January 2024 from the Waste Reserve Fund.
3. Provides delegated authority to the General Manager to approve future Glen Industries transportation costs associated with recycling material until the end of contract, being 30 June 2024, that is incurred due to equipment failure.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

12.2 T24-01 Management and Operation of Council Owned Aquatic Centres

REPORT FROM: PLACE AND GROWTH

Moved Cr T Alt

Seconded Cr L Gresham

25.04/24 RESOLUTION

THAT Council:

1. Notes that no tender responses were received for Tender T24-01 Management and Operation of the Council Owned Aquatic Centres.
2. Does not re-tender the project on the grounds that two unsuccessful attempts have been made to contract out the Management and Operation of Council owned aquatic centres, being in 2018 and 2024.
3. In accordance with Section 178 of the Local Government Regulation 2021, enters into direct negotiations with suitable contractors.
4. Receives a report, to be presented to a future Council meeting, detailing the draft contract for resolution, or if unable to successfully negotiate a draft contract, advises Council of the service review outcome and business improvement initiatives to be undertaken on the Glen Innes and Emmaville Aquatic Centres.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

Moved Cr T Alt

Seconded Cr L Gresham

26.04/24 RESOLUTION

That Council moves out of Closed Council into Open Council.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

The live streaming of the meeting resumed at 10.11am.

The Director of Infrastructure Services read out the Confidential Closed Resolutions relating to Item Numbers 12.1 and 12.2 as listed above.

Moved Cr L Gresham

Seconded Cr C Sparks

27.04/24 RESOLUTION

That the confidential Closed Council Resolutions be recommended for adoption to the Ordinary Meeting of the Whole of Council.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

The Meeting closed at 10.14am.