

Glen Innes Severn Ordinary Council Meeting

28 MARCH 2024

Minutes



GLEN INNES SEVERN COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,
William Gardner Conference Room, Grey Street, Glen Innes on:
Thursday, 28 March 2024 at 9:00 AM

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COMMUNITY CONSULTATION

No community members addressed Council.

PRESENT: Cr Rob Banham (Mayor), Cr Troy Arandale (Deputy Mayor), Cr Tim Alt, Cr Lara Gresham, Cr Jack Parry, Cr Andrew Parsons and Cr Carol Sparks.

IN ATTENDANCE: Mr Bernard Smith (General Manager), Mr Keith Appleby (Director of Infrastructure Services), Ms Fiona Plesman (Director of Corporate and Community Services) and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

OPENED: 9.00am.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

The Mayor read the following statement of ethical obligations:

"Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Glen Innes Severn Local Government Area and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.”

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngarabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

2 OPENING WITH PRAYER

David Robinson opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

No apologies were given as all Councillors were in attendance.

4 MINUTES OF PREVIOUS ORDINARY MEETING - 22 FEBRUARY 2024 AND EXTRAORDINARY MEETING - 7 MARCH 2024 TO BE CONFIRMED

Moved Cr T Alt

Seconded Cr J Parry

4.03/24 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 22 February 2024 and the Extraordinary Meeting of the Council held on 7 March 2024, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

5 DISCLOSURES OF CONFLICT OF INTERESTS

No disclosures were made.

6 MAYORAL MINUTE

There was no Mayoral Minute.

7 REPORTS TO COUNCIL

7.1 Resolution Tracking Report

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr C Sparks Seconded Cr J Parry

5.03/24 RESOLUTION

That the information contained within this report be received and noted.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.2 Community Engagement

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Fiona Plesman - Director of Corporate and Community Services

Moved Cr T Alt Seconded Cr C Sparks

6.03/24 RESOLUTION

That Council notes the delivery of the Towards 2034 Community Engagement Process.

CARRIED

A division was called for, voting on which was as follows;

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

7.3 External Audit of the 2022/2023 Financial Statements

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Fiona Plesman - Director of Corporate and Community Services

Moved Cr A Parsons Seconded Cr J Parry

7.03/24 RESOLUTION

THAT Council:

1. Notes receipt by the General Manager of the attached correspondence from the NSW Office of Local Government; and
2. Endorses the strategies Council officers are implementing to ensure lodgement of Council's 2023/2024 Financial Statements by 31 October 2024.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.4 Policy Review - Policies for Rescindment

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr C Sparks

Seconded Cr T Arandale

8.03/24 RESOLUTION

That Council rescinds the following policies as policies of Council:

1. Smoke Free Workplace Policy,
2. Sun Smart and Personal Protective Equipment Policy,
3. Union Picnic Day Policy,
4. Plant and Fleet Policy,
5. Risk Management – Road and Carpark Policy,
6. Commemorative Events Policy,
7. Live Streaming of Council Meetings Policy,
8. Mayoral Fundraiser Policy,
9. Continuous Improvement Policy,
10. Corporate Uniform Policy,
11. Domestic Violence Policy,
12. Drug and Alcohol Policy,
13. Human Resources Policy Statement Register,
14. Mature Age Workforce Policy and Program, and
15. Town Hall Hiring Policy.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.5 Revised Fraud and Corruption Prevention Policy and Fraud Control Plan

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr J Parry Seconded Cr T Alt

9.03/24 RESOLUTION

That Council adopts the revised Fraud and Corruption Control Policy.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.6 Primary Disclosure by Councillors and Designated Persons - Director of Corporate and Community Services

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Simone Murray - Governance Administration Officer

Moved Cr A Parsons Seconded Cr T Arandale

10.03/24 RESOLUTION

That Council notes the tabled Primary Disclosure of Interest Return by Designated Person – Director of Corporate and Community Services.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

7.7 Roads Consultative Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Simone Murray - Governance Administration Officer

Moved Cr T Alt Seconded Cr A Parsons

11.03/24 RESOLUTION

THAT Council:

1. Endorses the following nine community representatives as members of the newly elected Roads Consultative Committee:
 - Tom Faithfull,
 - Andrew Hancock,
 - Barbara Holliss,
 - Daniel McAlary,
 - Michael Norton,

- Jeff Smith,
- Steve Toms,
- Brian Winter, and
- Maurice Velcich.

2. Endorses Andrew Hancock as the Committee Chairperson for the newly elected Roads Consultative Committee.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.8 Investment Report - February 2024

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Callum Whitburn - Financial Accountant

Moved Cr A Parsons Seconded Cr T Alt

12.03/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no notices of motions, rescission motions or questions with notice.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr A Parsons Seconded Cr T Alt

13.03/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr A Parsons Seconded Cr J Parry

14.03/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: GENERAL MANAGER'S OFFICE

Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons

Seconded Cr J Parry

15.03/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

12 CONFIDENTIAL MATTERS

Moved Cr T Alt

Seconded Cr C Sparks

16.03/24 RESOLUTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

Item	Report	Reason
12.1	Principal Agreement Between TAFE NSW and GISC	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
12.2	146-148 Church Street - Expression of Interest	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
12.3	Glen Industries - Mixed Recycling Contract - Request for Financial Consideration	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

The live streaming of the Meeting was paused at 9.26am.

All members of the public left the room at 9.26am.

12.1 Principal Agreement Between TAFE NSW and GISC

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Fiona Plesman - Director of Corporate and Community Services

Moved Cr A Parsons Seconded Cr J Parry

17.03/24 RESOLUTION

THAT Council:

1. Endorses a Proposed New Principal Agreement between TAFE NSW and Glen Innes Severn Council based on a simple algorithm of an annual contribution of 5% plus CPI from TAFE NSW to the overall operational costs of the Combined Library and Study Centre.
2. Authorises the General Manager or his delegate to finalise the agreement on behalf of Glen Innes Severn Council.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

12.2 146-148 Church Street - Expression of Interest

REPORT FROM: PLACE AND GROWTH
Author: Gayleen Burley - Director of Place and Growth
Keith Appleby - Director of Infrastructure Services

Moved Cr L Gresham Seconded Cr T Arandale

18.03/24 RESOLUTION

THAT Council:

1. Notes the submission received for the Expression of Interest for lease / licence and/or redevelopment of 148 Church Street, Glen Innes.
2. Declines to accept the offer from Luke and Peter Pedlow for the purchase of 148 Church Street, Glen Innes.

3. Seeks a highest and best use outcome for this site via the engagement of a national commercial property agency.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

12.3 Glen Industries - Mixed Recycling Contract - Request for Financial Consideration

REPORT FROM: PLACE AND GROWTH

Author: Gayleen Burley - Director of Place and Growth

Moved Cr T Arandale Seconded Cr A Parsons

19.03/24 RESOLUTION

THAT Council:

1. Acknowledges the operational challenges regarding the Materials Recovery Facility.
2. Further considers the matter at the next Council meeting.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

Moved Cr T Alt

Seconded Cr A Parsons

20.03/24 RESOLUTION

That Council moves out of Closed Council into Open Council.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

The live streaming of the meeting resumed at 9.50am.

The General Manager read out the Confidential Closed Resolution/s relating to Item Numbers 12.1, 12.2 and 12.3 as listed above.

Moved Cr A Parsons

Seconded Cr T Arandale

21.03/24 RESOLUTION

That the confidential Closed Council Resolutions be recommended for adoption to the Ordinary Meeting of the Whole of Council.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

The Meeting closed at 9.52am.