

Glen Innes Severn Ordinary Council Meeting
22 FEBRUARY 2024

Minutes



GLEN INNES SEVERN COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,
William Gardner Conference Room, Grey Street, Glen Innes on:
Thursday, 22 February 2024 at 9:00 AM

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MINUTES

COMMUNITY CONSULTATION

No community members addressed Council.

PRESENT: Cr Rob Banham (Mayor), Cr Troy Arandale (Deputy Mayor), Cr Tim Alt, Cr Lara Gresham, Cr Jack Parry, Cr Andrew Parsons and Cr Carol Sparks.

IN ATTENDANCE: Mr Bernard Smith (General Manager), Mrs Gayleen Burley (Director of Place and Growth), Ms Fiona Plesman (Director of Corporate and Community Services), Mr Sam Price (Acting Director of Infrastructure Services), Mr Shageer Mohammed (Chief Financial Officer), and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

OPENED: 9.00am.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

The Mayor read the following statement of ethical obligations:

"Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Glen Innes Severn Local Government Area and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.”

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngarabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

2 OPENING WITH PRAYER

David Robinson opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

No apologies were given as all Councillors were in attendance.

4 MINUTES OF PREVIOUS ORDINARY MEETING - 21 DECEMBER 2023 AND EXTRAORDINARY MEETING - 25 JANUARY 2024 TO BE CONFIRMED

Moved Cr T Alt

Seconded Cr J Parry

1.02/24 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 21 December 2023 and the Extraordinary Meeting of the Council held on 25 January 2024, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

5 DISCLOSURES OF CONFLICT OF INTERESTS

There were no disclosures of Conflict of Interests / Pecuniary Interests and Non-Pecuniary Interests.

6 MAYORAL MINUTE

6.1 Cost Shifting

REPORT FROM: COUNCILLORS
Author: Rob Banham - Councillor

Moved Cr R Banham

2.02/24 RESOLUTION

THAT:

1. Council receives and notes the findings of the LGNSW Cost Shifting report for the 2021/2022 financial year; and
2. A copy of the cost shifting report be placed on Council's website so that our communities can access it; and
3. Council writes to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently seek to address these costs through a combination of regulatory reform, budgetary provision and appropriate funding.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7 REPORTS TO COUNCIL

7.1 Resolution Tracking Report

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr J Parry

3.02/24 RESOLUTION

That the information contained within this report be received and noted.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

7.2 ALGA National General Assembly 2024

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr J Parry Seconded Cr C Sparks

4.02/24 RESOLUTION

THAT Council:

1. Authorises for the Mayor, the Deputy Mayor, Councillor Alt and the General Manager to attend the National General Assembly of Local Government, which is being held in Canberra from Tuesday, 2 July 2024 until Thursday, 4 July 2024.
2. Considers whether it would like to submit any motions to the 2024 National General Assembly in accordance with the requirements listed in Annexure A of this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

Cr T Alt left the meeting room at 9.11am.

7.3 Financial Sustainability Review

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Fiona Plesman - Director of Corporate and Community Services

Moved Cr J Parry Seconded Cr C Sparks

5.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

Cr T Alt returned to the meeting room at 9.12am.

7.4 Quarterly Budget Review - December 2023

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Shageer Mohammed - Chief Financial Officer

Moved Cr A Parsons Seconded Cr J Parry

6.02/24 RESOLUTION

That Council notes and adopts the December 2023 Quarterly Budget Review.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.5 Capital Works Program Progress Report as at 31 January 24

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ala'a Radaideh - Finance Consultant

Moved Cr A Parsons Seconded Cr T Alt

7.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.6 Investment Report - January 2024

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Callum Whitburn - Financial Accountant

Moved Cr A Parsons Seconded Cr J Parry

8.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.7 Quarterly Borrowings Report as at 31 December 2023

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Callum Whitburn - Financial Accountant

Moved Cr A Parsons Seconded Cr J Parry

9.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.8 Revised CCTV Policy and Code of Practice

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr T Alt Seconded Cr C Sparks

10.02/24 RESOLUTION

That Council adopts the revised CCTV Code of Practice.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.9 Revised Managing Unreasonable Complainant Conduct Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr A Parsons Seconded Cr C Sparks

11.02/24 RESOLUTION

That Council adopts the draft Managing Unreasonable Complainant Conduct Policy.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.10 Workplace Injury Management Report as at 31 December 2023

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Blunt - WHS Co-ordinator

Moved Cr A Parsons Seconded Cr J Parry

12.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared CARRIED by 7 votes to 0.

7.11 Glen Innes Highlands and Glen Innes Severn Council Brand Re-Fresh

REPORT FROM: PLACE AND GROWTH
Author: Gayleen Burley - Director of Place and Growth

Moved Cr T Alt Seconded Cr A Parsons

13.02/24 RESOLUTION

THAT Council:

1. Endorses the Glen Innes Highlands Brand Refresh Concepts and Collateral; and
2. Endorses the Glen Innes Severn Council Brand Refresh Concepts and Collateral.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.12 Local Business and Industry Policy Review

REPORT FROM: PLACE AND GROWTH

Author: Gayleen Burley - Director of Place and Growth

Moved Cr A Parsons Seconded Cr J Parry

14.02/24 RESOLUTION

THAT Council:

1. Approves for the revised Local Business and Industry Policy to be placed on public exhibition for 28 days from Thursday, 29 February 2024 until Wednesday, 27 March 2024.
2. Displays the revised Local Business and Industry Policy on Council's website, and that it be made available for viewing at the following locations:
 - Council's Town Hall Office;
 - Council's Church Street Office; and
 - The Village Post Offices at Deepwater, Emmaville and Glencoe.
3. Requests the Director Place and Growth to prepare a further report to Council after the exhibition period in the event of Council receiving any substantial submissions regarding the Local Business and Industry Policy; otherwise, that the Local Business and Industry Policy be adopted by Council.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.13 Reclassification of Council Owned Land

REPORT FROM: PLACE AND GROWTH

Author: Andrew Neil - Acting Manager of Growth and Development

Moved Cr A Parsons Seconded Cr J Parry

15.02/24 RESOLUTION

THAT Council:

1. Endorses the submission of the attached planning proposal for Gateway Determination to the Department of Planning, Housing and Infrastructure.
2. Notes that a subsequent report detailing the outcomes of public exhibition and public hearing will be reported back to Council.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

7.14 Development Assessment Report: October - December 2023

REPORT FROM: PLACE AND GROWTH

Author: Vanessa Holloway - Technical Support Officer

Moved Cr A Parsons Seconded Cr J Parry

16.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no notices of motions, rescission motions or questions with notice.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr A Parsons Seconded Cr C Sparks

17.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

9.2 Minutes of December 2023 Audit, Risk and Improvement Committee Meeting

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr A Parsons Seconded Cr T Alt

18.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

9.3 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr A Parsons Seconded Cr C Sparks

19.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr T Alt Seconded Cr T Arandale

20.02/24 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Nil

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

The division was declared CARRIED by 7 votes to 0.

11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

12 CONFIDENTIAL MATTERS

Moved Cr T Arandale

Seconded Cr J Parry

21.02/24 RESOLUTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

Item	Report	Reason
12.1	Tender - Collection and Recycling of Used Mattresses	(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
12.2	Sale of Council Land at 180 Dumaresq Street, Glen Innes	(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
12.3	Proposed Lease for Mobile Phone Tower	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

The live streaming of the Meeting was paused at 9.41am.

All members of the public and the Chief Financial Officer left the room at 9.41am.

12.1 Tender - Collection and Recycling of Used Mattresses

REPORT FROM: PLACE AND GROWTH

Author: Gayleen Burley - Director of Place and Growth

Moved Cr T Arandale Seconded Cr C Sparks

22.02/24 RESOLUTION

THAT Council:

1. Awards Tender F4121 for the Collection and Recycling of Used Mattresses to Commonwealth Steel Pty Ltd (trading as Molycop 360) for their tendered price as set out in this report for the initial two year term.
2. Delegates authority to execute the contracts for the Collection and Recycling of Used Mattresses to the General Manager and permission be granted for the use of the Council Seal on any relevant document if required.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

12.2 Sale of Council Land at 180 Dumaresq Street, Glen Innes

REPORT FROM: INFRASTRUCTURE SERVICES

Author: David Hunt - Manager of Asset Services

Moved Cr A Parsons Seconded Cr J Parry

23.02/24 RESOLUTION

THAT Council:

1. Rescinds part 4 of Council Resolution 19.05/20.
2. Approves the sale of Lot 4, 180 Dumaresq Street, Glen Innes in the amount of \$100,000 plus GST to Mr de Jong of Catch Power.

3. Authorises for the Common Seal of the Glen Innes Severn Council to be affixed to a Contract for the sale of Lot 4, 180 Dumaresq Street, Glen Innes, at a sale price of \$100,000 plus GST.
4. Authorises expenditure associated with the legal transfer, to be funded from the proceeds of sale and recognised in a future quarterly budget review.
5. Offers the remaining four lots at the current market value.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

12.3 Proposed Lease for Mobile Phone Tower

REPORT FROM: INFRASTRUCTURE SERVICES

Author: Adam Reid - Property Administration Officer

Moved Cr A Parsons Seconded Cr T Alt

24.02/24 RESOLUTION

THAT Council:

1. Authorises the General Manager to enter into an agreement for the lease of land at Wattle Vale Quarry to Amplitel Pty Ltd for the purpose of a mobile phone tower under the terms offered.
2. Authorises the General Manager to provide landowner consent for any development application required for a mobile phone tower on the Wattle Vale property.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

Moved Cr T Alt

Seconded Cr T Arandale

25.02/24 RESOLUTION

That Council moves out of Closed Council into Open Council.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

The live streaming of the meeting resumed at 9.56am.

The General Manager read out the Confidential Closed Resolution/s relating to Item Numbers 12.1, 12.2 and 12.3 as listed above.

Moved Cr T Alt

Seconded Cr T Arandale

26.02/24 RESOLUTION

That the confidential Closed Council Resolutions be recommended for adoption to the Ordinary Meeting of the Whole of Council.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

The Meeting closed at 9.59am.