

**Glen Innes Severn Ordinary Council Meeting**

**7 MARCH 2025**

# **Minutes**



**SEVERN COUNCIL  
EXTRAORDINARY MEETING OF COUNCIL**

# **MINUTES**

From the meeting held at the Glen Innes Severn Learning Centre,  
William Gardner Conference Room, Grey Street, Glen Innes on:  
Friday, 7 March 2025 at 9:00 AM

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## COMMUNITY CONSULTATION

No community members addressed Council.

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**PRESENT:** Cr Margot Davis, Cr Carol Sparks, Cr Tim Alt, Cr Troy Arandale, Cr Max Elphick, Cr Andrew Parsons and Cr David Scott

**IN ATTENDANCE:** Mr Bernard Smith (General Manager), Mr Sam Price (Acting Director of Infrastructure Services), Mrs Riarna Sheridan (Director of Place and Growth), and Mr Gregory Ford (Executive Assistant (Executive Assistant to Director of Corporate and Community Services)).

**OPENED:** 09:00am.

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The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

The Mayor read the following statement of ethical obligations:

"Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Glen Innes Severn Local Government Area and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them

under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.”

## 1 ACKNOWLEDGEMENT TO COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngarabal people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

## 2 APOLOGIES

No apologies were given as all Councillors were in attendance.

## 3 DISCLOSURE OF CONFLICT OF INTERESTS: PECUNIARY AND NON-PECUNIARY INTERESTS

There were no disclosures of Conflict of Interests / Pecuniary and Non-Pecuniary Interests.

## 4 CLOSED COUNCIL REPORTS

Moved Cr T Alt

Seconded Cr C Sparks

### 1.03/25 RESOLUTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

Item	Report	Reason
4.1	Expression of Interest - Sale of 146 and 148 Church Street	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr M Davis  
Cr C Sparks

Nil

Cr T Alt  
Cr T Arandale  
Cr M Elphick  
Cr A Parsons  
Cr D Scott

The division was declared CARRIED by 7 votes to 0.

All members of the public and left the room at 09:03am.

#### **4.1 EXPRESSION OF INTEREST - SALE OF 146 AND 148 CHURCH STREET**

**REPORT FROM: Infrastructure Services**

Moved Cr M Elphick

Seconded Cr C Sparks

### **2.03/25 RESOLUTION**

THAT Council:

1. Accepts the offer of \$250,000 from New England CT Pty Ltd and proceeds with the sale of 146 and 148 Church Street, incorporating the below items into the contract as applicable, and
2. Creates a budget of \$10,000 to complete a subdivision of the rear area of 148 Church Street, allowing the front office area to be sold while retaining the historical elements of the building, and
3. Includes as part of the subdivision, a realignment of the rear boundary of 146 Church Street (the dwelling site) to ensure adequate separation between the dwelling and retained rear section of 148 Church Street is provided, and
4. Authorises the General Manager (or delegate) to negotiate lease terms with New England CT Pty Ltd for both properties for an 18-month period while the subdivision process is completed, ensuring the inclusion of the following:
  - ? A clause requiring the Lessee to secure all the necessary approvals and licenses for the permitted use within three months of signing the lease,
  - ? A clause requiring the Lessee commence operation of the CT business within six months of obtaining the required approvals,
  - ? An option for the Lessee to purchase the properties 12 months after the subdivision is completed.
5. Authorises the General Manager to execute all necessary documentation to effect the lease and the Contract for the Sale of Land, and
6. Requests that a report be brought back to the July 2025 Council Meeting outlining potential future uses for the rear section of 148 Church Street, which will be retained by Council.

**CARRIED**

A division was called for, voting on which was as follows:

For

Cr M Davis  
Cr C Sparks  
Cr T Alt  
Cr M Elphick

Against

Cr T Arandale  
Cr A Parsons  
Cr D Scott

The division was declared CARRIED by 4 votes to 3.

Moved Cr M Elphick

Seconded Cr T Alt

**3.03/25 RESOLUTION**

That Council moves out of Closed Council into Open Council.

**CARRIED**

A division was called for, voting on which was as follows:

For

Cr M Davis  
Cr C Sparks  
Cr T Alt  
Cr T Arandale  
Cr M Elphick  
Cr A Parsons  
Cr D Scott

Against

Nil

The division was declared CARRIED by 7 votes to 0.

Moved Cr M Elphick

Seconded Cr T Alt

**4.03/25 RESOLUTION**

That the confidential Closed Council Resolutions be recommended for adoption to the Ordinary Meeting of the Open Council.

**CARRIED**

A division was called for, voting on which was as follows:

For

Cr M Davis  
Cr C Sparks  
Cr T Alt  
Cr M Elphick

Against

Cr T Arandale  
Cr A Parsons  
Cr D Scott

The division was declared CARRIED by 4 votes to 3.

The Meeting closed at 09:36am.

MINUTES