

**Glen Innes Severn Ordinary Council Meeting**

**10 OCTOBER 2024**

**Minutes**



SEVERN COUNCIL  
ORDINARY MEETING OF COUNCIL

# MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,  
William Gardner Conference Room, Grey Street, Glen Innes on:  
Thursday, 10 October 2024 at 9:00 AM

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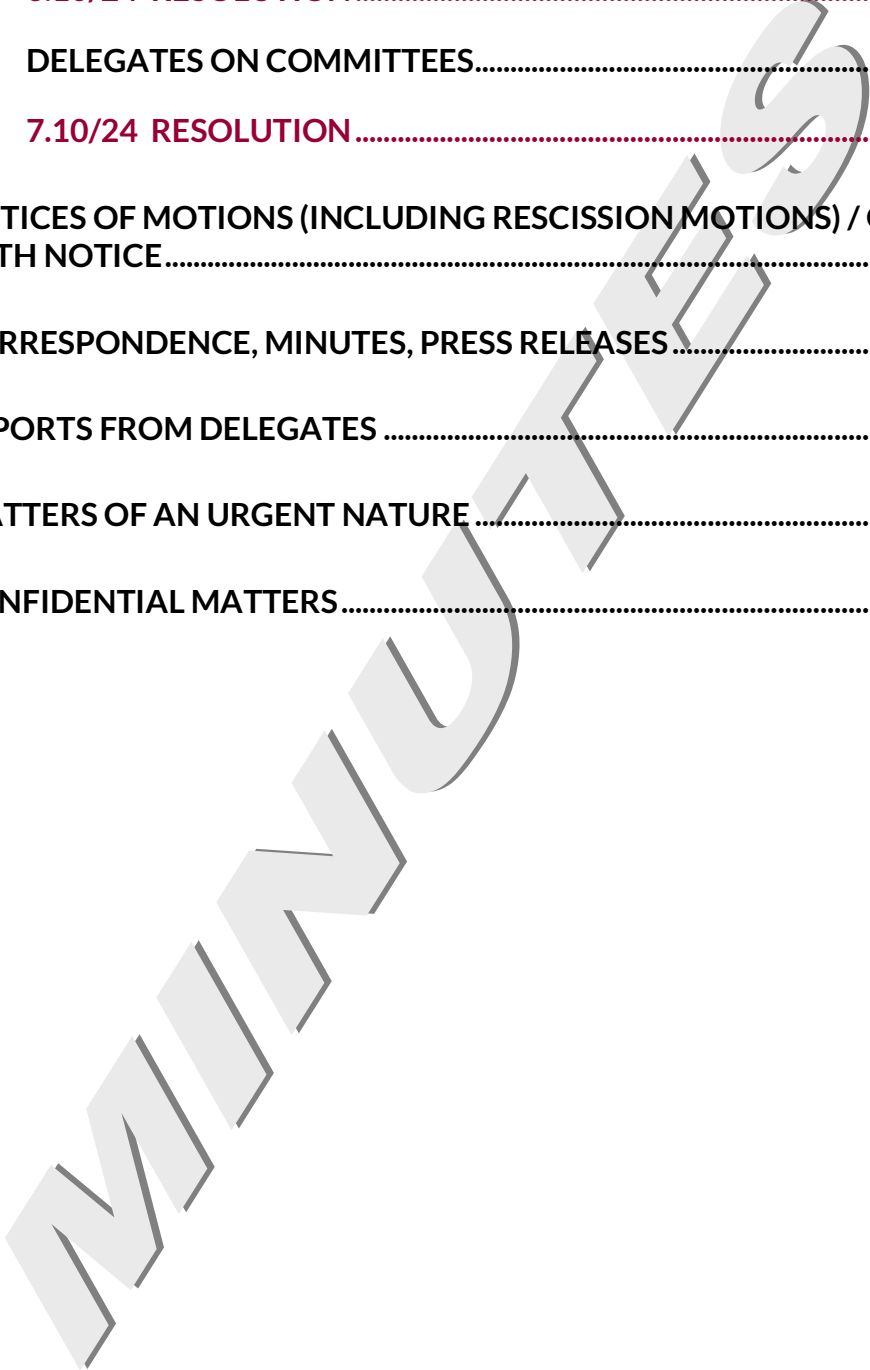
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## COMMUNITY CONSULTATION

No members of the public addressed Council.

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**PRESENT:** Cr Tim Alt, Cr Troy Arandale, Cr Rob Banham, Cr Margot Davis, Cr Max Elphick, Cr Andrew Parsons and Cr Carol Sparks.

**IN ATTENDANCE:** Mr Bernard Smith (General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mrs Gayleen Burley (Director of Place and Growth), Ms Fiona Plesman (Director of Corporate and Community Services) and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

**OPENED:** 9.00am.

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The General Manager assumed to role of Chair until the election of the Mayor.

The General Manager read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Code of Meeting Practice. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

## 1 ACKNOWLEDGEMENT OF COUNTRY

The General Manager read the following "Acknowledgement to Country":

"I acknowledge the Ngarabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today."

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## 2 OPENING WITH PRAYER

The General Manager opened the Meeting with a prayer.

## 3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

No apologies were given as all Councillors were in attendance.

## 4 MINUTES OF PREVIOUS ORDINARY MEETING - 15 AUGUST 2024 TO BE CONFIRMED

Moved Cr R Banham                      Seconded Cr T Alt

### 1.10/24 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 15 August 2024, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr M Davis	
Cr M Elphick	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

**CARRIED**

## 5 DISCLOSURES OF CONFLICT OF INTERESTS

There were no disclosures of Conflicts of Interests / Pecuniary and Non-Pecuniary Interests.

## 6 MAYORAL MINUTE

There was no Mayoral Minute.

## 7 REPORTS TO COUNCIL

### 7.1 OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS

**REPORT FROM:** Corporate and Community Services

Each Councillor recited either the Oath of Office or Affirmation of Office and signed a declaration in the prescribed format in front of the General Manager.

The following Councillors recited the Oath of Office:

- Cr Andrew Parsons
- Cr Max Elphick
- Cr Tim Alt
- Cr Margot Davis
- Cr Rob Banham
- Cr Troy Arandale

The following Councillor recited the Affirmation of Office:

- Cr Carol Sparks

### 7.2 ELECTION PROCEDURES FOR THE ELECTION OF THE MAYOR

**REPORT FROM:** Corporate and Community Services

Moved Cr T Arandale      Seconded Cr R Banham

That Council uses the open voting method for electing the mayor.

A division was called for, voting on which was as follows:

For

Cr T Arandale  
Cr R Banham  
Cr A Parsons

Against

Cr T Alt  
Cr M Davis  
Cr M Elphick  
Cr C Sparks

The division was declared LOST by 4 votes to 3.

Moved Cr M Davis

Seconded Cr M Elphick

## 2.10/24 RESOLUTION

That Council uses the Ordinary Ballot method of voting for electing the mayor.

A division was called for, voting on which was as follows:

For

Cr T Alt  
Cr M Davis  
Cr M Elphick  
Cr C Sparks

Against

Cr T Arandale  
Cr R Banham  
Cr A Parsons

The division was declared carried by 4 votes to 3.

**CARRIED**

The General Manager acted as the Returning Officer for the election of the Mayor.

The General Manager advised that he had received two nominations, both duly completed, for the position of Mayor. He asked if there were any further nominations. No further nominations were submitted.

The General Manager advised that the nominations he had received for the position of Mayor were for Cr Banham and Cr Davis.

### 7.3 ELECTION OF THE MAYOR

**REPORT FROM: Corporate and Community Services**

In line with the resolution 2.10/24, the Ordinary Ballot method of voting was used with votes cast by all Councillors.

The General Manager advised that Cr M Davis received four votes and that Cr R Banham received three votes.

The General Manager declared Cr M Davis elected as the Mayor for the next two years.

Cr M Davis assumed the role of Chair and addressed the Meeting.

## 7.4 ELECTION OF THE DEPUTY MAYOR

**REPORT FROM: Corporate and Community Services**

Moved Cr T Arandale                      Seconded Cr ME Elphick

### 3.10/24 RESOLUTION

That Council resolves to have a deputy mayor.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Cr A Parsons
Cr T Arandale	
Cr R Banham	
Cr M Davis	
Cr M Elphick	
Cr C Sparks	

The division was declared carried by 6 votes to 1.

**CARRIED**

It was noted that the term of appointment for the deputy mayor would default to the term of the mayor if no alternative motion was put forward.

Moved Cr T Arandale                      Seconded Cr R Banham

### 4.10/24 RESOLUTION

That Council uses the Open Voting method for electing a deputy mayor.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Cr M Elphick
Cr T Arandale	
Cr R Banham	
Cr M Davis	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 1.

**CARRIED**



The General Manager acted as the Returning Officer for the election of the Deputy Mayor.

The General Manager advised that he had received two nominations, both duly completed, for the position of Deputy Mayor. He asked if there were any further nominations. No further nominations were submitted.

The General Manager advised that the nominations he had received for the position of Deputy Mayor were for Cr T Arandale and Cr C Sparks.

In line with the resolution 4.10/24 above, the Open Voting method was used.

Cr T Arandale received two votes (Cr R Banham, Cr T Arandale).

Cr C Sparks received four votes (Cr T Alt, Cr M Davis, Cr M Elphick, Cr C Sparks).

Cr A Parsons abstained from voting.

The General Manager declared Cr C Sparks elected as the Deputy Mayor for the next two years.

Cr M Davis re-assumed the role of the Chair.

## 7.5 FIXING OF THE DATES AND TIMES FOR ORDINARY COUNCIL MEETINGS

**REPORT FROM: General Manager's Office**

Moved Cr T Arandale

That Council sets the dates and times for the Ordinary Council Meetings which are to be held from October 2024 until September 2025 as follows:

Date	Location	Time
Thursday, 24 October 2024	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 28 November 2024	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 19 December 2024	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 20 February 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 27 March 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 24 April 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 22 May 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 26 June 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 24 July 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 28 August 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 25 September 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am

Cr A Parsons foreshadowed the following motion:

That the meetings commence at 6.00pm.

The foreshadowed motion lapsed as the original motion was CARRIED.

Moved Cr T Arandale

Seconded Cr M Elphick

**5.10/24 RESOLUTION**

That Council sets the dates and times for the Ordinary Council Meetings which are to be held from October 2024 until September 2025 as follows:

Date	Location	Time
Thursday, 24 October 2024	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 28 November 2024	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 19 December 2024	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
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Thursday, 24 July 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 28 August 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 25 September 2025	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am

A division was called for, voting on which was as follows:

For

Cr T Alt  
Cr T Arandale  
Cr R Banham  
Cr M Davis  
Cr M Elphick  
Cr C Sparks

Against

Cr A Parsons

The division was declared carried by 6 votes to 1.

**CARRIED**

## 7.6 CASUAL VACANCIES OF COUNCILLORS

**REPORT FROM: General Manager’s Office**

Moved Cr T Arandale                      Seconded Cr C Sparks

### 6.10/24 RESOLUTION

That pursuant to section 291A(1) (b) of the Local Government Act 1993 (the Act), Glen Innes Severn Council declares that casual vacancies occurring in the office of a councillor within 18 months after the last ordinary election of councillors for the Council on Saturday, 14 September 2024 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr M Davis	
Cr M Elphick	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

**CARRIED**

## 7.7 DELEGATES ON COMMITTEES

**REPORT FROM: Corporate and Community Services**

Moved Cr T Alt                                      Seconded Cr A Parsons

### 7.10/24 RESOLUTION

That:

1. Council nominates the following Councillors as Council’s delegates to sit on the following committees from Thursday, 10 October 2024 until the September 2024 Ordinary Meeting of Council - as detailed in the list below:

NAME OF COMMITTEE	DELEGATES
Council Committees	
Annual Donations Review Committee	Cr T Arandale, Cr M Elphick, and Cr C Sparks Meets in August each year

Audit, Risk and Improvement Committee	Cr M Elphick
General Manager's Appraisal Committee	Mayor, Deputy Mayor, Cr M Elphick, and a Councillor nominated by the General Manager
Glen Innes Severn Learning Centre Management Committee	Mayor
Community Committees of Council (Exercising Functions under s.355)	
Australia Day Committee	Cr A Parsons, and Cr T Arandale
Australian Standing Stones Management Board	Mayor and Cr T Arandale
Emmaville Mining Museum Committee	Cr T Arandale
Emmaville War Memorial Hall Committee	Cr T Arandale
Glencoe Hall Committee	Cr M Elphick
Glen Elgin Federation Sports Committee	Cr T Arandale
Pinkett Recreation Reserve Management Committee	Cr T Arandale
Stonehenge Reserve Trust	Cr M Elphick, and Cr T Arandale
Community Committees of Council (Advisory)	
Aboriginal Consultative Committee	Mayor, and Cr C Sparks
Community Access Committee	Cr C Sparks
Glen Innes Saleyards Advisory Committee	Mayor, Cr T Arandale and Cr T Alt
Recreation and Open Spaces Advisory Committee	Mayor, and Cr T Alt
Library Committee (Managed under Section 11 of the Libraries Act)	Mayor
Public Arts Advisory Group	Mayor, and Cr C Sparks
Roads Consultative Committee	Mayor, Cr T Alt, and Cr T Arandale
Delegate of the Council	
Joint Regional Planning Panel	Mayor, and Cr C Sparks (two Council nominees as community representatives)
Community Committees NOT Committees of Council	
Arts North West Inc	Cr C Sparks
Community Safety Precinct Committee	Mayor
Community Services Interagency Committee	Cr C Sparks
Deepwater Progress Association	Cr T Alt, and Cr A Parsons
Glen Innes and District Community Centre Inc.	Cr C Sparks, and Cr A Parsons

Glen Innes Correctional Centre Community Committee	Mayor
GLENRAC	Cr M Elphick
Local Traffic Committee	Mayor (with voting rights)
Rural Fire District Liaison Committee	Cr T Alt, and Cr C Sparks
Sapphire Wind Farm Community Consultative Committee	Cr C Sparks
White Rock Wind Farm Community Consultative Committee	Cr M Elphick
White Rock Wind Farm Community Fund Committee	Cr M Elphick

2. Council confirms the importance of its Community Committee structure to facilitate the necessary flow of communication and information from its committees back to Council and vice versa.
3. All Councillors be required to provide the Executive Assistant to the Mayor and General Manager with all relevant information relating to their attendances at all Committee Meetings during the previous month, in a timely, professional and accurate manner, and that these records of attendance continue to be published for all Councillors under Section 10 "Reports from Delegates" in the following month's Business Paper.
4. All Councillors ensure that matters of significance from the various Committees are brought back to Council for information and/or further discussion.

A division was called for, voting on which was as follows:

For

Cr T Alt  
 Cr R Banham  
 Cr M Davis  
 Cr M Elphick  
 Cr A Parsons  
 Cr C Sparks

Against

Cr T Arandale

The division was declared carried by 6 votes to 1.

**CARRIED**

## 8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no notices of motions, rescission motions, or questions with notice.

## **9 CORRESPONDENCE, MINUTES, PRESS RELEASES**

Nil Reports.

## **10 REPORTS FROM DELEGATES**

Nil Reports.

## **11 MATTERS OF AN URGENT NATURE**

Nil Reports.

## **12 CONFIDENTIAL MATTERS**

Nil Reports.

The Meeting closed at 9.58am.

MINUTES