

*Glen Innes Severn Ordinary Council Meeting*

**23 MAY 2024**

# **Minutes**



ORDINARY MEETING OF COUNCIL

# MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,  
William Gardner Conference Room, Grey Street, Glen Innes on:

Thursday, 23 May 2024 at 9:00 AM

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## COMMUNITY CONSULTATION

No community members addressed Council

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**PRESENT:** Cr Rob Banham (Mayor), Cr Troy Arandale Deputy Mayor), Cr Jack Parry, Cr Andrew Parsons and Cr Carol Sparks

**IN ATTENDANCE:** Mr Bernard Smith (General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mrs Gayleen Burley (Director of Place and Growth), Ms Fiona Plesman (Director of Corporate and Community Services) and Mr Gregory Ford (Executive Assistant to Director of Corporate and Community Services).

**OPENED:** 09:00am.

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The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council meeting is being livestreamed, recorded and will be made publicly available on Council's website for a minimum of 12 months. No other persons are permitted to record the Meeting, unless authorised by Council in writing to do so. All persons attending the Meeting should be mindful to refrain from making any defamatory statements."

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Thank you."

## **1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngarabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

## **2 OPENING WITH PRAYER**

David Robinson opened the Meeting with a prayer.

## **3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Moved Cr A Parsons                      Seconded Cr C Sparks

### **1.05/24 RESOLUTION**

That the apology received from Cr Tim Alt be received

### **CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## **4 MINUTES OF PREVIOUS ORDINARY MEETING - 24 APRIL 2024 AND EXTRAORDINARY MEETING – 16 MAY 2024 TO BE CONFIRMED**

Moved Cr A Parsons                      Seconded Cr C Sparks

### **2.05/24 RESOLUTION**

That the Minutes of the Ordinary Meeting of the Council held on 24 April 2024 and the Extraordinary Meeting of the Council held on 16 May 2024, copies of which were

circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

**CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham Cr T Arandale Cr J Parry Cr A Parsons Cr C Sparks	Nil

The division was declared CARRIED by 5 votes to 0.

## 5 DISCLOSURES OF CONFLICT OF INTERESTS

There were no disclosures of Conflict of Interests / Pecuniary and Non-Pecuniary Interests.

## 6 MAYORAL MINUTE

### 6.1 Mayoral Minute: Resignation of Councillor Lara Gresham

REPORT FROM: MAYOR

Moved Cr R Banham

#### 3.05/24 RESOLUTION

That Council notes the resignation of Councillor Lara Gresham and thanks her for her dedication and service to the community as a Councillor of Glen Innes Severn Council.

**CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham Cr T Arandale Cr J Parry Cr A Parsons Cr C Sparks	Nil

The division was declared CARRIED by 5 votes to 0.

## 7 REPORTS TO COUNCIL

## 7.1 Resolution Tracking Report

REPORT FROM: GENERAL MANAGER'S OFFICE

Moved Cr A Parsons                      Seconded Cr J Parry

### 4.05/24 RESOLUTION

That the information contained within this report be received and noted.

#### CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 7.2 Dispensing with By-Election

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr J Parry

### 5.05/24 RESOLUTION

That Council applies to the Minister of the Office of Local Government for an order not to fill the vacancy so created by the resignation of Councillor Gresham.

#### CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

### 7.3 Operational Plan Periodic Review

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr J Parry

#### 6.05/24 RESOLUTION

That Council notes the information contained in this report.

#### CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

### 7.4 Audit, Risk and Improvement Committee - Performance Assessment and Reappointment of Independent Chair and Independent Members

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr J Parry

#### 7.05/24 RESOLUTION

THAT Council:

1. Considers the Audit Risk Improvement Committee Members Performance Assessment 2024; and
2. Reappoints:
  - a. Stephen Coates to the position of Independent Chair of the Glen Innes Severn Council Audit, Risk and Improvement Committee from 1 July 2024 to 30 June 2027 (three-year term);
  - b. Melissa Jacobs to the position of Independent Member of the Glen Innes Severn Council Audit, Risk and Improvement Committee from 1 July 2024 to 30 June 2026 (two-year term); and
  - c. William Middleton to the position of Independent Member of the Glen Innes Severn Council Audit, Risk and Improvement Committee from 1 July 2024 to 30 June 2025 (one-year term).



**CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 7.5 Audit, Risk and Improvement Committee Quarterly Update

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons      Seconded Cr C Sparks

### 8.05/24 RESOLUTION

THAT Council:

1. Notes the information contained in this report, and
2. Confirms that the general quarterly reporting updates from the Audit, Risk and Improvement Committee be provided to Council in the form of the Audit, Risk and Improvement Committee's meeting minutes.
3. Confirms that the Audit, Risk and Improvement Committee meeting minutes are to be received confidentially.

**CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 7.6 Revised Access to Information Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr J Parry

### 9.05/24 RESOLUTION

That Council adopts the revised Access to Information Policy.

#### CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 7.7 Revised Secretarial Assistance to Community Committees of Council Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr C Sparks

### 10.05/24 RESOLUTION

That Council adopts the revised Secretarial Assistance to Community Committees of Council Policy.

#### CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 7.8 Glen Innes Aboriginal Consultative Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr J Parry

### 11.05/24 RESOLUTION

THAT Council:

1. Endorses the following eight community representatives as the elected Glen Innes Aboriginal Consultative Committee:
  - Jacqueline Byrne - Boorabee Aboriginal Corporation representative,
  - Waabii (Adele) Chapman-Burgess – Aboriginal community representative,
  - Daniel Cutmore – Aboriginal community representative,
  - Richard Fields – Aboriginal community representative,
  - Shane Levy – Elder representative,
  - Debbie McCowen (alternative Belinda Tully) – Armajun Health Service representatives,
  - Teniah Villiers - Cooramah Aboriginal Corporation representative,
  - Elena Weatherall - Glen Innes Local Aboriginal Lands Council representative.
2. Endorses Mayor (Councillor Rob Banham) as the Committee Chairperson of the newly elected Glen Innes Aboriginal Consultative Committee.
3. Endorses the new CEO of the Glen Innes Local Aboriginal Lands Council (once appointed), as an additional representative, on the condition that the Glen Innes Aboriginal Consultative Committee formally accepts the nomination at a future committee meeting.

### CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham Cr T Arandale Cr J Parry Cr A Parsons Cr C Sparks	Nil

The division was declared CARRIED by 5 votes to 0.

## 7.9 Capital Works Program Progress Report as at 30 April 24

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr J Parry

### 12.05/24 RESOLUTION

That Council notes the information contained in this report.

#### CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 7.10 Investment Report - April 2024

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr J Parry

### 13.05/24 RESOLUTION

That Council notes the Investment Report as at 31 March 2024, including the certification by the Responsible Accounting Officer.

#### CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 7.11 Quarterly Budget Review - March 2024

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr C Sparks

### **14.05/24 RESOLUTION**

That Council notes and adopts the March 2024 Quarterly Budget Review.

#### **CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no notices of motions, rescission motions or questions with notice.

## 9 CORRESPONDENCE, MINUTES, PRESS RELEASES

### 9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr C Sparks

### **15.05/24 RESOLUTION**

That Council notes the information contained in this report.

#### **CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	

Cr J Parry  
Cr A Parsons  
Cr C Sparks

The division was declared CARRIED by 5 votes to 0.

## 9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr T Arandale

### 16.05/24 RESOLUTION

That Council notes the information contained in this report.

**CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 9.3 Minutes of Non-Council Community Committees for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Moved Cr A Parsons                      Seconded Cr C Sparks

### 17.05/24 RESOLUTION

That Council notes the information contained in this report.

**CARRIED**

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 5 votes to 0.

## 10 REPORTS FROM DELEGATES

### 10.1 Reports from Delegates

REPORT FROM: GENERAL MANAGER'S OFFICE

The purpose of this report is to list recent meetings held by the Section 355 Community Committees of Council and the meetings and functions attended by Councillors.	
Moved Cr C Sparks	Seconded Cr J Parry
<b>18.05/24 RESOLUTION</b>	
That Council notes the information contained in this report. <b>CARRIED</b>	
A division was called for, voting on which was as follows:	
For	Against
Cr R Banham Cr T Arandale Cr J Parry Cr A Parsons Cr C Sparks	Nil
The division was declared CARRIED by 5 votes to 0.	

## 11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature raised.

## 12 CONFIDENTIAL MATTERS

There were no closed council reports received.

The Meeting closed at 09:23am.