

# **Glen Innes Severn Council Meeting**

**22 MAY 2025**

## **ANNEXURES**

# **Annexures**

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<p><b>Division:</b></p> <p><b>Committee:</b> Council</p> <p><b>Officer:</b></p>	<p><b>Date From:</b></p> <p><b>Date To:</b></p> <p><b>Printed: Friday, 16 May 2025 2:35:10 PM</b></p>
<p><b>Action Sheets Report</b></p>	

^MEETING DATE	ITEM NO.	SUBJECT	MOTION	TARGET DATE	RESPONSIBLE OFFICER	COMMENTS
21/12/2023	12.2	Proposed Sale of 181 Bourke Street, Glen Innes	<p><b>20.12/23 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Notes the requirement to reclassify the land as operational and endorses the commencement of that process.</li> <li>2. Accepts, in principle, the expression of interest received for the sale of the property at 181 Bourke Street, Glen Innes in the amount of \$301,500 plus GST.</li> <li>3. Authorises the General Manager to negotiate the terms and conditions.</li> <li>4. Receives a further report to consider the final contract of sale.</li> </ol> <p><b>CARRIED</b></p>	30/06/2025	Hunt, David	<p><b>31 Jan 2024 12:14pm Hunt, David</b></p> <p>Work is underway to reclassify property as Operational which will allow sale to continue. All Operational and Community assets are being reviewed and reclassified if necessary. This will involve community consultation and will take approximately 6 months.</p> <p><b>31 Jan 2024 12:16pm Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 04 January 2024 to 31 August 2024 - Date revised to allow for reclassification to Operational land to occur. This involves community consultation and is expected to take 6 months to complete.</p> <p><b>06 Mar 2024 4:59pm Hunt, David</b></p> <p>Work is underway to reclassify property as Operational which will allow sale to continue. All Operational and Community assets are being reviewed and reclassified if necessary. This will involve community consultation and will take approximately 6 months.</p> <p><b>09 Apr 2024 8:25am Hunt, David</b></p> <p>Work is underway to reclassify property as Operational which will allow sale to continue. All Operational and Community assets are being reviewed and reclassified if necessary. This will involve community consultation and will take approximately 6 months.</p> <p><b>08 May 2024 8:10am Hunt, David</b></p> <p>Work is underway to reclassify property as Operational which will allow sale to continue. All Operational and Community assets are being reviewed and reclassified if necessary. This will involve community consultation and will take approximately 6 months.</p> <p><b>11 Jun 2024 11:53am Hunt, David</b></p> <p>Work is underway to reclassify property as Operational which will allow sale to continue. All Operational and Community assets are being reviewed and reclassified if necessary. This will involve community consultation and will take approximately 6 months.</p> <p><b>08 Aug 2024 8:52am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 31 August 2024 to 28 February 2025 - Date changed to allow for land to be reclassified to Operational</p>

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						<p>from Community and Expressions of Interest to be received.</p> <p><b>17 Oct 2024 8:37am Hunt, David</b></p> <p>Reclassification of land from Community to Operational is still underway. Sale can't progress until the land is reclassified.</p> <p><b>05 Nov 2024 3:50pm Hunt, David</b></p> <p>Reclassification of land from Community to Operational is still underway. Sale can't progress until the land is reclassified.</p> <p><b>04 Feb 2025 12:32pm Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 28 February 2025 to 30 June 2025 - To allow for land to be reclassified from Community to Operational.</p> <p><b>04 Feb 2025 12:32pm Hunt, David</b></p> <p>Reclassification of land from Community to Operational is still underway. Sale can't progress until the land is reclassified.</p> <p><b>07 Apr 2025 9:10am Hunt, David</b></p> <p>Reclassification of land from Community to Operational is still underway. Sale can't progress until the land is reclassified.</p> <p><b>07 May 2025 9:28am Hunt, David</b></p> <p>The sale of 181 Bourke Street cannot occur until the land is classified from community to operational. This process has been underway for some time and is being progressed Council's Directorate of Place and Growth. Due to the departure of Council's Manager of Growth and Development, an external consultant has been engaged to take over the process. Early indications indicate that the process will take another 6 months. The Department of Planning, Housing and Infrastructure provided a Gateway Determination on the 31st of March that an amendment to the Glen Innes Severn Local Environmental Plan 2012 to reclassify certain community land to operational land should proceed subject to conditions. The first condition was, "prior to agency and community consultation, the planning proposal is to be updated to outline how the funds from the sale of Lots 5-6, Section A, DP 193319, 181 Bourke Street, Glen Innes will be used". Public exhibition and a public hearing is also required for the reclassification to occur in accordance with the requirements of section 3.34(2)(e) of the Local Government Act 1993.</p>

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22/02/2024	7.13	Reclassification of Council Owned Land	<p><b>15.02/24 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>Endorses the submission of the attached planning proposal for Gateway Determination to the Department of Planning, Housing and Infrastructure.</li> <li>Notes that a subsequent report detailing the outcomes of public exhibition and public hearing will be reported back to Council.</li> </ol> <p><b>CARRIED</b></p>	30/06/2025	Sheridan, Riarna	<p><b>28 Feb 2024 10:00am Neil, Andrew</b></p> <p>Planning Proposal Submitted for Gateway Determination 28/2/24</p> <p><b>19 Mar 2024 9:48am Neil, Andrew - Target Date Revision</b></p> <p>Target date changed by Neil, Andrew from 07 March 2024 to 07 September 2024 - The timeframe for receiving Gateway Determination, undertaking Public Hearings and reporting back to Council will be a minimum of six months from the resolution of Council.</p> <p><b>19 Mar 2024 9:54am Neil, Andrew</b></p> <p>Request for amended maps to align with Department template received from Department of Planning 12/3/24. Currently amending maps for resubmission by 22/3/24</p> <p><b>17 Apr 2024 12:03pm Neil, Andrew</b></p> <p>Revised PP sent to Department of Planning</p> <p><b>18 Jul 2024 12:11pm Neil, Andrew</b></p> <p>Gateway Determination anticipated week ending 23/08/2024</p> <p><b>06 Aug 2024 11:16am Neil, Andrew</b></p> <p>Request for additional information from Department received. 9/8/24 target for sending back.</p> <p><b>15 Oct 2024 4:12pm Neil, Andrew - Target Date Revision</b></p> <p>Target date changed by Neil, Andrew from 07 September 2024 to 20 December 2024 - Awaiting finalisation.</p> <p><b>11 Dec 2024 10:31am Neil, Andrew - Target Date Revision</b></p> <p>Target date changed by Neil, Andrew from 20 December 2024 to 31 January 2025 - Allow for DPE to complete taking into account Christmas shutdown</p> <p><b>12 Feb 2025 11:33am Neil, Andrew - Target Date Revision</b></p> <p>Target date changed by Neil, Andrew from 31 January 2025 to 28 February 2025 - Comments from DOP currently being made to finalise</p>

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						<p><b>14 Mar 2025 12:51pm Ford, Gregory - Reallocation</b></p> <p>Action reassigned to Sheridan, Riarna by Ford, Gregory - Andrew Neil has Left Council</p> <p><b>02 Apr 2025 4:26pm Sheridan, Riarna - Target Date Revision</b></p> <p>Target date changed by Sheridan, Riarna from 30 April 2025 to 30 May 2025 - Gateway Determination received from Department 28/03/25. Strategic Planning Consultant engaged to complete remainder of process including conducting public hearings. Process anticipated to be completed by 30 May 2025.</p> <p><b>08 May 2025 11:38am Sheridan, Riarna - Target Date Revision</b></p> <p>Target date changed by Sheridan, Riarna from 30 May 2025 to 30 June 2025 - The revised date reflects the expected timeframe for completion by the Strategic Planning Consultant, taking into account scheduling impacts during April, including multiple public holidays.</p>
27/06/2024	7.13	Dwelling Opportunities Map Review	<p><b>14.06/24 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>Permits landowners to make a submission to Council for potential inclusion of properties to the Dwelling Opportunity Map.</li> <li>Notes that the properties submitted, as well as a recommendation for inclusion or exclusion, will be reported back to a future meeting of Council to enable a planning proposal to be submitted to the Department of Planning, Housing and Infrastructure.</li> </ol> <p><b>CARRIED</b></p>	30/06/2025	Sheridan, Riarna	<p><b>18 Jul 2024 12:11pm Neil, Andrew</b></p> <p>Advertising material currently being finalised for publication. Target 9/8/24</p> <p><b>18 Jul 2024 2:42pm Duffell, Debbie - Target Date Revision</b></p> <p>Target date changed by Duffell, Debbie from 11 July 2024 to 02 August 2024</p> <p><b>06 Aug 2024 12:04pm Neil, Andrew</b></p> <p>Advertising material currently being finalised for publication. Target 9/8/24</p> <p><b>06 Aug 2024 12:06pm Neil, Andrew - Target Date Revision</b></p> <p>Target date changed by Neil, Andrew from 02 August 2024 to 09 August 2024</p> <p><b>06 Aug 2024 1:08pm Neil, Andrew - Target Date Revision</b></p> <p>Target date changed by Neil, Andrew from 09 August 2024 to 29 November 2024 - Allow for report back to Council</p> <p><b>11 Dec 2024 10:32am Neil, Andrew - Target Date Revision</b></p> <p>Target date changed by Neil, Andrew from 29 November 2024 to 21 March 2025 - EOI process completed. Reviewing and preparing Council report.</p>

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						<p><b>21 Mar 2025 9:14am Duffell, Debbie - Reallocation</b> Action reassigned to Sheridan, Riarna by Duffell, Debbie - Ceased employment with Council.</p> <p><b>29 Mar 2025 9:01am Sheridan, Riarna - Target Date Revision</b> Target date changed by Sheridan, Riarna from 21 March 2025 to 30 May 2025 - RFQ process completed and the services of a contract Strategic Planner secured to finalise the dwelling opportunities map review. Consultant will prepare the report confirming number of Dwelling Opportunity map submissions received and next steps to the Ordinary Meeting of Council scheduled for May 2025.</p> <p><b>08 May 2025 11:41am Sheridan, Riarna - Target Date Revision</b> Target date changed by Sheridan, Riarna from 30 May 2025 to 30 June 2025 - The revised date reflects the expected timeframe for completion by the Strategic Planning Consultant, taking into account scheduling impacts during April, including multiple public holidays.</p>
27/06/2024	7.14	Derry Place Road Closure	<p><b>15.06/24 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>Proceeds to close the road corridor that holds Derry Place.</li> <li>Determines the area of land needed within Lot 7 Deposited Plan 1008237 to enable a cul-de-sac head in Penzance Street.</li> <li>Confirms its intention to exchange land from the closed Derry Place for a partial widening of Penzance Street, subject to a further report that sets appropriate compensation, having regard to valuation of both parcels by an independent registered property valuer.</li> </ol> <p><b>CARRIED</b></p>	30/06/2025	Hunt, David	<p><b>16 Jul 2024 2:16pm Reid, Adam</b> Due to illness of Property Officer, this has not progressed. Notification to service providers to be issued</p> <p><b>16 Jul 2024 2:18pm Reid, Adam - Target Date Revision</b> Target date changed by Reid, Adam from 11 July 2024 to 31 January 2025 - Time required for process of road closure</p> <p><b>07 Aug 2024 11:24am Reid, Adam</b> Notification period set for 15 August 2024 to 12 September 2024</p> <p><b>15 Aug 2024 2:54pm Reid, Adam</b> Notification sent to all notifiable authorities, adjoining land holders, local newspapers, and Council website on 15 August 2024 for a period of 28 days</p>

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						<p><b>18 Oct 2024 1:52pm Reid, Adam</b></p> <p>New England Surveying and Engineering have been engaged to complete the road closure on behalf of Council in tandem with the land owners subdivision plans. Negotiations surrounding the payment to Council for the land to be acquired and exchanged will be held at the time of subdivision</p>
						<p><b>04 Nov 2024 3:02pm Reid, Adam</b></p> <p>Property Officer awaiting quote for closure of road corridor to on bill to Land owners</p>
						<p><b>03 Jan 2025 1:53pm Reid, Adam</b></p> <p>Property Officer waiting on confirmation of payment for the oncost for survey works</p>
						<p><b>21 Jan 2025 3:33pm Reid, Adam</b></p> <p>Received payment from Allcrete on 20/01/2025. Notification sent to New England Surveying and Engineering to begin process.</p>
						<p><b>21 Jan 2025 4:03pm Reid, Adam - Target Date Revision</b></p> <p>Target date changed by Reid, Adam from 31 January 2025 to 30 June 2025 - Payment received to start survey work received 20/01/2025</p>
						<p><b>10 Feb 2025 8:36am Duffell, Debbie - Reallocation</b></p> <p>Action reassigned to Hunt, David by Duffell, Debbie - Resignation of Officer.</p>
						<p><b>07 Apr 2025 9:12am Hunt, David</b></p> <p>New England Surveying and Engineering engaged to prepare Compiled Plan, Liaise with Crown Lands Office, Lodge plan with Glen Innes Severn Council and lodge documentation with NSW Land Registry Service.</p>
						<p><b>07 May 2025 9:28am Hunt, David</b></p> <p>New England Surveying and Engineering are still progressing through the requirements required to close the road corridor that holds Derry Place. This will involve liaising with Crown Lands, Glen Innes Severn Council and the NSW Land Registry Service. It is anticipated that the work required by New England Surveying and Engineering will be completed by the end of August 2025.</p>

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27/06/2024	12.4	Sale of 23 Bourke Street, Deepwater	<p><b>24.06/24 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Rescinds Council Resolution 19.12/23, noting the withdrawal of the associated offer.</li> <li>2. Accepts the alternate offer as received for the sale of land at 23 Bourke Street, Deepwater in the amount of \$90,000.</li> <li>3. Authorises for the Common Seal of Glen Innes Severn Council to be affixed to the Contract for the Sale of Land between the Glen Innes Severn Council and Zanemax Pty Ltd as Trustee for Bradrach Super, at a sale price of \$90,000.</li> <li>4. Adds the proceeds of sale to the internal reserve for co-location of Council offices.</li> </ol> <p><b>CARRIED</b></p>	30/06/2025	Hunt, David	<p><b>18 Jul 2024 2:40pm Duffell, Debbie - Target Date Revision</b></p> <p>Target date changed by Duffell, Debbie from 11 July 2024 to 26 July 2024</p> <p><b>08 Aug 2024 8:56am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 26 July 2024 to 31 December 2024 - Date changed to allow for negotiation and exchange of contracts with new Purchaser. Council proceeding to engage a Surveyor to ensure block of land for sale does not encroach on existing SES shed on adjacent block of land.</p> <p><b>17 Oct 2024 8:41am Hunt, David</b></p> <p>Contract negotiation still underway with interested party.</p> <p><b>05 Nov 2024 3:54pm Hunt, David</b></p> <p>Contract negotiation still underway with interested party.</p> <p><b>04 Feb 2025 12:35pm Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 31 December 2024 to 30 June 2025 - Initial real estate agent provided with notice to terminate agreement due to sale not occurring. Date changed to allow for engagement of new agent.</p> <p><b>04 Feb 2025 12:35pm Hunt, David</b></p> <p>Real Estate Agent provided with notice of termination of contract. New agent to be engaged. Expected engagement in March 2025.</p> <p><b>21 Mar 2025 12:18pm Hunt, David</b></p> <p>Expression of Interests released to 4 x real estate agents for analysis and selection to list block of land for sale.</p> <p><b>07 Apr 2025 9:13am Hunt, David</b></p> <p>Expressions of Interest received from 3 x Real Estate Agents. Real Estate Agent to be selected and proceed to sell vacant land.</p> <p><b>07 May 2025 9:29am Hunt, David</b></p> <p>Real Estate Agent selected to seek expressions of interest for the land. Advertising currently underway seeking expressions of interest.</p>

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						12 May 2025 11:48am Hunt, David Country Wide Property engaged to list the lots for sale via Expressions of Interest.
15/08/2024	L.1	Expressions of Interest - Council Depot Cool Rooms	<p><b>13.08/24 RESOLUTION</b></p> <p>That Council authorises the General Manager to enter into an agreement for the use of the Council Depot cool room area with the original interested party in the event that the Expression of Interest process reveals no other interest, noting any agreement is subject to the expected reclassification of the land as Operational land.</p> <p><b>CARRIED</b></p>	30/06/2025	Hunt, David	<p><b>30 Aug 2024 10:00am Appleby, Keith - Reallocation</b></p> <p>Action reassigned to Hunt, David by Appleby, Keith - .</p> <p><b>17 Oct 2024 8:42am Hunt, David</b></p> <p>Expression of Interest for the lease / use of the Cool rooms was completed. One EOI was received. Negotiations underway with the interested party. For the lease to proceed, physical works including electrical will need to be completed. These are currently being investigated.</p> <p><b>17 Oct 2024 9:22am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 29 August 2024 to 31 January 2025 - Target date changed to allow negotiations to occur and physical works required to be determined.</p> <p><b>05 Nov 2024 3:54pm Hunt, David</b></p> <p>Expression of Interest for the lease / use of the Cool rooms was completed. One EOI was received. Negotiations underway with the interested party. For the lease to proceed, physical works including electrical will need to be completed. These are currently being investigated.</p> <p><b>04 Feb 2025 12:38pm Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 31 January 2025 to 30 June 2025 - To allow for land to be reclassified from Community to Operational.</p> <p><b>04 Feb 2025 12:38pm Hunt, David</b></p> <p>Land must be reclassified from Community to Operational before lease can be negotiated. Estimated value of works required by Council to be completed before lease can be taken up is \$150,000. A budget must be created for this.</p> <p><b>07 Apr 2025 9:14am Hunt, David</b></p> <p>Discussions still ongoing with interested party regarding space necessary and traffic movements. Expected to take occupation in late June, pending delivery of equipment. Lease details to be finalised.</p>

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						<p><b>07 May 2025 9:32am Hunt, David</b></p> <p>A draft license has been provided to River Gum Eggs, the successful interested party, for the use of the Council Depot cool rooms. The license is for one year as a lease cannot be facilitated until the land is reclassified from community land to operational land. This process will take approximately 6 months. To facilitate River Gum Eggs occupying the space, an Electrician has been engaged to complete necessary electrical works and Council's Infrastructure Delivery teams have commenced works on Lang Street, to facilitate truck movements by River Gum eggs and eliminate unnecessary interference to Council crews. River Gum eggs is expected to take occupation in late June however this is pending any planning conditions placed on River Gum eggs from Council.</p>
28/11/2024	6.1	New England Rail Trail	<p><b>3.11/24 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Continues to support the delivery of the New England Rail Trail (NERT) through advocating to State and Federal Government to reverse the decision to withdraw the BLER Funding;</li> <li>2. Continues to utilise the previously committed \$170,000 for survey, design and environmental assessment of NERT to meet the NSW Rail Trails Framework requirements;</li> <li>3. Requests the General Manager to submit a grant application to the Federal Government's Regional Precincts and Partnerships Program (RPPP) – Stream Two: Precinct delivery to fund Stage 1 of the NERT - Glen Innes to Ben Lomond;</li> <li>4. Requests the General Manager to initiate and partner with Friends of New England Rail Trail and Armidale Regional Council on a robust engagement strategy for the NERT project to address community concerns and</li> </ol>	30/06/2025	Kamphorst, Anthony	<p><b>05 Dec 2024 9:43am Smith, Bernard - Reallocation</b></p> <p>Action reassigned to Appleby, Keith by Smith, Bernard - I will call re this Keith</p> <p><b>12 Dec 2024 4:31pm Appleby, Keith - Target Date Revision</b></p> <p>Target date changed by Appleby, Keith from 12 December 2024 to 30 March 2025 - .</p> <p><b>12 Dec 2024 4:31pm Appleby, Keith</b></p> <p>A report regarding the TfNSW Integrated Strategic Plan is included in the December ordinary Council meeting.</p> <p><b>04 Feb 2025 12:46pm Hunt, David</b></p> <p>Due to departure of DIS, no further work has been completed on this action. Guidance to be sought from GM on next steps.</p> <p><b>06 Feb 2025 3:24pm Duffell, Debbie - Reallocation</b></p> <p>Action reassigned to Hunt, David by Duffell, Debbie - Acting DIS</p> <p><b>06 Mar 2025 1:40pm Hunt, David - Reallocation</b></p> <p>Action reassigned to Price, Sam by Hunt, David - Change of Acting Director Position.</p> <p><b>03 Apr 2025 11:28am Price, Sam - Target Date Revision</b></p> <p>Target date changed by Price, Sam from 30 March 2025 to 30 April 2025 -</p>

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			<p>miss-information on the return of trains to the Northern Line and to continue community engagement to support future funding applications;</p> <p>5. Requests the General Manager to bring a report to 19 December Ordinary Council Meeting on a plan and the availability of funds to conduct a robust and representative review of local community and public transport needs in preparation for a submission to the New England and North West Strategic Regional Integrated Transport Plan 'Have your say' portal.</p>			<p>Grant application has been submitted in Feb</p> <p><b>05 May 2025 9:12am Price, Sam - Reallocation</b></p> <p>Action reassigned to Kamphorst, Anthony by Price, Sam - Reassigned to Acting Director Kamphorst</p> <p><b>14 May 2025 2:28pm Kamphorst, Anthony - Target Date Revision</b></p> <p>Target date changed by Kamphorst, Anthony from 30 April 2025 to 30 June 2025 - Council is awaiting the outcome of the Regional Economic and Community Investment Program grant, anticipated after the 26th of May. Survey and design investigation is ongoing.</p>
<b>CARRIED</b>						
28/11/2024	9.5	Petition for Street Surveillance in the Central Business District	<p><b>21.11/24 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>Receives and notes the petition.</li> <li>Notes the allocation in the current budget for CCTV for Council assets.</li> <li>Continues to apply for external funding.</li> <li>Works with the community to encourage property owners to install CCTV on their own premises.</li> <li>Develops a Public Safety and Asset Protection CCTV Strategy incorporating Council installed cameras, mobile cameras, lighting, and property owner installed cameras.</li> <li>Expresses its extreme concern regarding the impact on the community of crime particularly in public areas and makes a commitment to address the issue as much as possible, and that the General Manager be requested to bring back a comprehensive</li> </ol>	29/08/2025	Sheridan, Riarna	<p><b>02 Dec 2024 3:52pm Smith, Bernard - Reallocation</b></p> <p>Action reassigned to Burley, Gayleen by Smith, Bernard - Leave it to you Gayleen to refer. Suggest a staged approach with a report to the February Workshop</p> <p><b>10 Dec 2024 4:34pm Burley, Gayleen - Reallocation</b></p> <p>Action reassigned to Lawes, Tess by Burley, Gayleen - Manager responsible for CCTV</p> <p><b>12 Dec 2024 2:17pm Burley, Gayleen - Target Date Revision</b></p> <p>Target date changed by Burley, Gayleen from 12 December 2024 to 27 June 2025 - Development of strategy will require specifications, budget and expertise.</p> <p><b>15 May 2025 8:52am Duffell, Debbie - Reallocation</b></p> <p>Action reassigned to Sheridan, Riarna by Duffell, Debbie</p> <p><b>16 May 2025 11:23am Sheridan, Riarna - Target Date Revision</b></p> <p>Target date changed by Sheridan, Riarna from 27 June 2025 to 29 August 2025 - Progress is continuing in line with the resolution, with significant upgrades to Council's CCTV network scheduled to commence between late May and early June 2025. These works are being delivered within the allocated \$50,000 budget for the current financial year and include the</p>

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			<p>report to Council regarding the matter.</p> <p>7. Notes the information presented to the meeting by Cr D Scott.</p> <p><b>CARRIED</b></p>			<p>installation of 16 new cameras in the CBD between Bourke and Meade Streets, 13 new cameras and system upgrades at the Town Hall, and the first-ever installation of CCTV at ANZAC Park.</p> <p>Development of the Public Safety and Asset Protection Strategy is also progressing internally, with initial scoping underway. A draft strategy is expected to be prepared for review by 29 August 2025.</p>
28/11/2024	12.1	Purchase of Property	<p><b>24.11/24 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>Authorises for the Common Seal of the Glen Innes Severn Council to be affixed to the Contract for the sale and purchase of the building and land as indicated on Plans A and B between the Glen Innes Severn Council and the Glen Innes Mackenzie Mall Pty Ltd ATF Glen Innes Mackenzie Mall Unit Trust and in accordance with the terms outlined in the report.</li> <li>Authorises for the Mayor and the General Manager to execute all documents relating to the purchase of the building and land.</li> <li>Authorises the expenditure plus GST if applicable, as outlined in the report for the purchase of the building and land plus all associated and necessary disbursements, fees and duties.</li> <li>Raises the total loan borrowings of \$6,000,000 staged as required over a 2-year period commencing in the current financial year to fund the purchase and the necessary works to complete the project.</li> <li>Gives public notice of its intentions to classify the land as Operational Land in accordance with the provisions of Section 34 of the <i>Local Government Act 1993</i> and that submissions be received for a minimum period of 28 days closing at 4:00pm on 24 January 2025.</li> </ol>	31/12/2026	Smith, Bernard	<p><b>11 Dec 2024 1:09pm Smith, Bernard - Target Date Revision</b></p> <p>Target date changed by Smith, Bernard from 12 December 2024 to 01 June 2025 - Matter will take time to resolve.</p> <p><b>15 May 2025 2:35pm Smith, Bernard - Target Date Revision</b></p> <p>Target date changed by Smith, Bernard from 01 June 2025 to 31 December 2026 - Resolution includes raising the borrowings for the total project, this will occur in 2 loans and the second will not be raised until mid 2026.</p> <p><b>15 May 2025 2:40pm Smith, Bernard</b></p> <p>Sale contract finalised within 4 weeks, includes provisions relating to carpark design, works funded by vendor, other works to be undertaken by vendor., Brief for internal fitout design to be issued with 4 week., Draft plan of subdivision being prepared.</p>

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			<p>6. That, if no objecting submissions are received, Council classifies the property being land owned by the Council that is shown as Lot 1 on Plan B as Operational Land in accordance with Section 31 of the <i>Local Government Act 1993</i>.</p> <p>7. Notes that the land currently used for carparking is to continue in that form.</p> <p><b>CARRIED</b></p>			
19/12/2024	7.7	Operational Plan 2024-2025 Periodic Review (H1)	<p><b>8.12/24 RESOLUTION</b></p> <p>That Council:</p> <p>1. Requests the General Manager to provide a simple methodology to Council staff to improve consistency and relevant commentary in reports to Council as a means of improving transparency and understanding.</p> <p>2. That the approach in point 1 be demonstrated in the next Operational Plan update as part of the Quarterly Budget Review in alignment with Resolution 9.11/24.</p> <p><b>CARRIED</b></p>	22/05/2025	Woodland, Lindsay	<p><b>31 Jan 2025 10:33am Smith, Bernard - Target Date Revision</b></p> <p>Target date changed by Smith, Bernard from 02 January 2025 to 20 February 2025 - Report to February meeting</p> <p><b>14 Mar 2025 1:04pm Smith, Bernard - Target Date Revision</b></p> <p>Target date changed by Smith, Bernard from 20 February 2025 to 22 May 2025 - Aligns with QBR3</p> <p><b>01 May 2025 11:42am Smith, Bernard - Reallocation</b></p> <p>Action reassigned to Woodland, Lindsay by Smith, Bernard</p> <p><b>15 May 2025 9:35am Woodland, Lindsay - Target Date Revision</b></p> <p>Target date changed by Woodland, Lindsay from 22 May 2025 to 22 May 2025 - The quarterly update of the operational plan report will be tabled at the May Council meeting.</p>
07/03/2025	4.1	Expression of Interest - Sale of 146 and 148 Church Street	<p><b>2.03/25 RESOLUTION</b></p> <p>THAT Council:</p> <p>1. Accepts the offer of \$250,000 from New England CT Pty Ltd and proceeds with the sale of 146 and 148 Church Street, incorporating the below items into the contract as applicable, and</p> <p>2. Creates a budget of \$10,000 to complete a</p>	30/06/2025	Hunt, David	<p><b>07 Apr 2025 9:21am Hunt, David</b></p> <p>Tenterfield Surveying engaged to prepare subdivision documents. APJ Law engaged to draft lease conditions and contract of sale.</p> <p><b>07 Apr 2025 9:22am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 21 March 2025 to 06 April 2025 - To allow further time to complete actions.</p>

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			subdivision of the rear area of 148 Church Street, allowing the front office area to be sold while retaining the historical elements of the building, and			<b>08 Apr 2025 1:55pm Hunt, David - Target Date Revision</b> Target date changed by Hunt, David from 06 April 2025 to 30 June 2025 - Date revised to allow for subdivision to be prepared and lodged.
			3. Includes as part of the subdivision, a realignment of the rear boundary of 146 Church Street (the dwelling site) to ensure adequate separation between the dwelling and retained rear section of 148 Church Street is provided, and			<b>07 May 2025 9:33am Hunt, David</b> Tenterfield Surveying engaged to proceed with subdivision requirements. Lease documents created and provided to lessee.
			4. Authorises the General Manager (or delegate) to negotiate lease terms with New England CT Pty Ltd for both properties for an 18-month period while the subdivision process is completed, ensuring the inclusion of the following: <ul style="list-style-type: none"> <li>• A clause requiring the Lessee to secure all the necessary approvals and licenses for the permitted use within three months of signing the lease,</li> <li>• A clause requiring the Lessee commence operation of the CT business within six months of obtaining the required approvals,</li> <li>• An option for the Lessee to purchase the properties 12 months after the subdivision is completed.</li> </ul>			
			5. Authorises the General Manager to execute all necessary documentation to effect the lease and the Contract for the Sale of Land, and			
			6. Requests that a report be brought back to the July 2025 Council Meeting outlining potential future uses for the rear section of 148 Church Street, which will be retained by Council.			
			<b>CARRIED</b>			

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19/03/2025	7.1	Resolution Tracking Report	<p><b>7.03/25 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Notes the information contained in this report.</li> <li>2. Reaffirms its commitment to the Lang Street Amenities project and includes it in the resolution tracking report going forward.</li> </ol> <p><b>CARRIED</b></p>	01/02/2026	Smith, Bernard	<p><b>03 Apr 2025 4:07pm Smith, Bernard - Completion</b></p> <p>Completed by Smith, Bernard (action officer) on 03 April 2025 at 4:07:56 PM - Depot in resolution tracking report</p> <p><b>07 May 2025 11:44am Duffell, Debbie - Completion</b></p> <p>Uncompleted by Duffell, Debbie</p> <p><b>15 May 2025 2:44pm Smith, Bernard</b></p> <p>Construction plans have been documented, Request for Quotation to be issued in July 2025</p> <p><b>15 May 2025 4:20pm Smith, Bernard - Target Date Revision</b></p> <p>Target date changed by Smith, Bernard from 02 April 2025 to 01 February 2026 - Target date for the completion of works., - Contract condition and cost apportionment almost finalised, - Plan of Subdivision being prepared, - Brief for internal design to be issued within four weeks.</p>
19/03/2025	7.2	Operational Management and Improvement of the Glen Innes Highlands Hub	<p><b>8.03/25 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Notes the contents of this report on the operational management and performance of the Highlands Hub.</li> <li>2. Endorses the implementation of immediate short-term improvements, including:                             <ol style="list-style-type: none"> <li>(a) A temporary marketing and engagement plan to increase awareness and facility usage.</li> <li>(b) Engagement with key stakeholders, including local businesses, universities, community organisations and funding bodies to explore additional revenue opportunities and partnerships to enhance the Hub's financial sustainability.</li> </ol> </li> </ol>	30/09/2025	Sheridan, Riarna	<p><b>25 Mar 2025 11:48am Smith, Bernard - Reallocation</b></p> <p>Action reassigned to Sheridan, Riarna by Smith, Bernard</p> <p><b>02 Apr 2025 5:17pm Sheridan, Riarna - Target Date Revision</b></p> <p>Target date changed by Sheridan, Riarna from 02 April 2025 to 30 September 2025 - Works are now underway in line with the short-term improvements outlined in the resolution. The completion date has been extended to the end of September in accordance with point 3 of the resolution, which requires a report to be presented to Council's Ordinary Meeting in September 2025 on the progress of short-term improvements and strategic planning efforts.</p> <p><b>08 May 2025 11:50am Sheridan, Riarna</b></p> <p>Works are progressing in line with the short-term improvements identified in the resolution, with a dedicated staff member now allocated two days per week to support their delivery.</p>

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			<p>(c) A review of staffing and resource allocation to assess the need for dedicated on-site support.</p> <p>(d) A financial and facility maintenance review to identify cost-saving measures and address ongoing operational inefficiencies.</p> <p>3. Requests a report on the progress of short-term improvements and strategic planning efforts for Council's consideration at its September 2025 Ordinary Meeting (six months from the date of this resolution).</p> <p style="text-align: center;"><b>CARRIED</b></p>			
24/04/2025	7.12	Capital Works Program Progress Report as at 31 March 2025	<p><b>13.04/25 RESOLUTION</b></p> <p>THAT Council:</p> <p>1. Notes the information contained in this report.</p> <p>2. Requests the General Manager to bring a report back to Council pertaining to the improved utilisation of the Glen Innes Airport and the next stages of the Airport Master Plan.</p> <p style="text-align: center;"><b>CARRIED</b></p>	30/06/2025	Hunt, David	<p><b>01 May 2025 11:36am Smith, Bernard - Reallocation</b></p> <p>Action reassigned to Hunt, David by Smith, Bernard - Area of responsibility</p> <p><b>07 May 2025 9:36am Hunt, David</b></p> <p>Report expected to be created for June 2025 Council meeting.</p> <p><b>07 May 2025 9:37am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 08 May 2025 to 30 June 2025 - Report to be created for June 2025 Council meeting.</p>
24/04/2025	7.13	Waste-to-Energy Technology - Costs, Benefits and Risks	<p><b>14.04/25 RESOLUTION</b></p> <p>That Council:</p> <p>1. Notes the contents of this report.</p> <p>2. Creates a sub-committee of Council comprised of Councillors Davis, Scott, Arandale and Parsons, the General Manager, the Director of Place and Growth, John Winter and 3 SEATA directors to undertake further investigations and discussions regarding a potential Public Private Partnership (PPP), and to obtain legal advice to inform this process.</p>	30/09/2025	Sheridan, Riarna	<p><b>08 May 2025 12:07pm Sheridan, Riarna - Target Date Revision</b></p> <p>Target date changed by Sheridan, Riarna from 08 May 2025 to 30 September 2025 - Works are progressing in accordance with item 1 of the resolution. Draft Terms of Reference for the sub-committee are currently being developed, with the first meeting scheduled to be held prior to 30 June 2025.</p> <p>The \$75,000 allocation endorsed under item 3 will not be released until necessary information is received regarding the trial.</p> <p>Further updates will be provided as the sub-committee progresses its work.</p>

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			<p>3. Endorses a \$75,000 budget allocation from the Sewer and Waste Funds Reserve to support a local feedstock trial with SEATA.</p> <p>4. Receives a further report detailing the outcomes of the feedstock trial once complete and PPP investigations, including legal considerations, and estimated costs and returns to potentially progress the proposed agreement towards the ownership and means of operation of a SEATA plant by GISC, to also enable GISC to become a power producer and retailer.</p> <p>5. Makes recommendation for the amendment of the Draft Community Strategic Plan, Delivery Program and the Operational Plan to ensure there are no potential impediments for submissions to OLG.</p> <p>6. Identifies a potential site bearing in mind geography, geology, transport corridors and road and site works.</p> <p><b>CARRIED</b></p>			
24/04/2025	7.17	Headworks Charges Discount for Not-for-Profit Organisations	<p><b>19.04/25 RESOLUTION</b></p> <p>That Council defers this report to the May 2025 Ordinary Council Meeting to ensure that the risks associated with discount head works are dealt with.</p> <p><b>CARRIED</b></p>	22/05/2025	Price, Sam	<p><b>14 May 2025 2:12pm Kamphorst, Anthony - Target Date Revision</b></p> <p>Target date changed by Kamphorst, Anthony from 08 May 2025 to 22 May 2025 - Report updated and included in May Council meeting as per resolution in April meeting</p>
24/04/2025	7.18	Lex Ritchie Park - Plan of Management	<p><b>20.04/25 RESOLUTION</b></p> <p>THAT Council:</p> <p>1. Rescinds the existing Plan of Management – Lex Ritchie Park.</p> <p>2. Approves for the revised Lex Ritchie Park – Plan of Management to be placed on public exhibition for 28 days from Thursday, 24 April until Wednesday, 4 June 2025, with</p>	30/06/2025	Hunt, David	<p><b>07 May 2025 9:36am Hunt, David</b></p> <p>Plan of Management has been placed on Public Exhibition.</p> <p><b>07 May 2025 9:38am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 08 May 2025 to 30 June 2025 - To allow for Public Exhibition comments to be received and reviewed.</p>

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			<p>submissions to be made within 42 days from Thursday, 24 April 2025.</p> <p>3. Displays the revised Lex Ritchie Park – Plan of Management on Council’s website, and that it be made available for viewing at the following locations:</p> <ul style="list-style-type: none"> <li>• Council’s Town Hall Office;</li> <li>• Council’s Church Street Office; and</li> <li>• The Village Post Offices at Deepwater and Emmaville.</li> </ul> <p>4. Requests the Manager of Asset Services to prepare a further report to Council after the exhibition and submission period in the event of Council receiving any substantial submissions regarding the Lex Ritchie Park – Plan of Management; otherwise, that the Lex Ritchie Park – Plan of Management be adopted by Council.</p> <p>5. Endorses the construction of a truckers’ memorial at Lex Ritchie Park by the Glen Innes Local Truck Committee, subject to the full adoption of the Plan of Management and the Committee obtaining all necessary development and building approvals prior to works commencing. It is further noted that the ongoing maintenance of the memorial, once constructed, will be the responsibility of the Glen Innes Local Truck Committee.</p>			
			<b>CARRIED</b>			
24/04/2025	7.2	Endorsement of the Draft Community Strategic Plan 2025-2035 and Draft Delivery Program 2025-2029 for Public Exhibition	<p><b>3.04/25 RESOLUTION</b></p> <p>THAT Council:</p> <p>1. Approves the Draft 2025-2035 Community Strategic Plan and Draft 2025-2029 Delivery Program to be placed on public exhibition for 6 weeks, inviting submissions from 28 April 2025</p>	19/06/2025	Woodland, Lindsay	<p><b>02 May 2025 3:11pm Woodland, Lindsay - Target Date Revision</b></p> <p>Target date changed by Woodland, Lindsay from 08 May 2025 to 19 June 2025 - Final Draft Community Strategy Plan and Delivery Program requires approval of Council at the June Ordinary Council Meeting following public exhibition closure date of 6th June 2025.</p>

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			<p>until 6 June 2025.</p> <p>2. Implements Council’s Community Engagement Plan – Shaping Tomorrow, in line with Council’s Community Engagement Strategy and Displays the Draft 2025-2035 Community Strategic Plan and Draft 2025-2029 Delivery Plan on Council’s website, and that it be made available for viewing at the following locations:</p> <ul style="list-style-type: none"> <li>• Council’s Town Hall Office,</li> <li>• The Glen Innes Severn Public and TAFE Library, and</li> <li>• The Village Post Offices at Deepwater and Emmaville.</li> </ul> <p>3. Requests the General Manager (or his delegate) to prepare a further report to Council after the exhibition period in the event of Council receiving any submissions regarding the Draft 2025-2035 Community Strategic Plan; otherwise, that the Draft 2025-2035 Community Strategic Plan and Draft 2025-2029 Delivery Program be adopted by Council.</p>			
			<b>CARRIED</b>			
24/04/2025	7.3	Endorsement of the Draft 2025-2026 Operational Plan and 2025-2026 Budget for Public Exhibition	<p><b>4.04/25 RESOLUTION</b></p> <p>THAT Council endorse for public exhibition from 28 April 2025 until 6 June 2025, in line with the Shaping Tomorrow Community Engagement Program, the following Draft 2025-2026 Operational Plan documents:</p> <ol style="list-style-type: none"> <li>1. The Draft Operational Plan 2025-2026 (Parts 1 and 2).</li> <li>2. The Draft 2025-2026 Financial Year Operating Budget (Part 3).</li> <li>3. The Draft Rating and Revenue Policy Statement for the 2025-2026 Financial Year (Part 3).</li> </ol>	19/06/2025	Woodland, Lindsay	<p><b>02 May 2025 3:09pm Woodland, Lindsay - Target Date Revision</b></p> <p>Target date changed by Woodland, Lindsay from 08 May 2025 to 19 June 2025 - The final Draft Operational Plan and Budget requires approval of Council at the June Ordinary Council Meeting following public exhibition closure date of 6th June 2025.</p>

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			<p>4. The Draft Schedule of Fees and Charges for the 2024-2025 Financial Year (Part 3).</p> <p>5. Requests the General Manager to conduct a Councillor Workshop in June 2025 for Councillors to review public submissions and provide detailed feedback for the inclusion in the final draft of the 2025-2026 Operational Plan and Budget.</p> <p><b>CARRIED</b></p>			
24/04/2025	7.4	Endorsement of the Revised 2025 to 2035 Long Term Financial Plan to be placed on Public Exhibition	<p><b>5.04/25 RESOLUTION</b></p> <p><b>THAT Council:</b></p> <p>1. Approves the Revised Long Term Financial Plan 2025-2035 to be placed on public exhibition, inviting submissions from 28 April 2025 until 6 June 2025.</p> <p>2. Displays the Revised Long Term Financial Plan 2025-2035 on Council’s website, and that it be made available for viewing at the following locations:</p> <ul style="list-style-type: none"> <li>• Council’s Town Hall Office,</li> <li>• Glen Innes Severn Public and TAFE Library, and</li> <li>• The Village Post Offices at Deepwater and Emmaville.</li> </ul> <p>3. Undertakes a comprehensive Community Engagement Program – Shaping Tomorrow, regarding a proposed application to the NSW Independent Pricing and Regulatory Tribunal for a Special Rate Variation (SRV) to apply in 2026-2027 as outlined in Revised 2025-2035 Long Term Financial Plan.</p>	19/06/2025	Woodland, Lindsay	<p><b>02 May 2025 3:12pm Woodland, Lindsay - Target Date Revision</b></p> <p>Target date changed by Woodland, Lindsay from 08 May 2025 to 19 June 2025 - the final Draft Long Term Financial Plan requires approval of Council at the June Ordinary Council Meeting following public exhibition closure date of 6th June 2025.</p>

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			<p>4. Requests the General Manager (or his delegate) to prepare a further report to Council after the exhibition period in the event of Council receiving any submissions regarding the Revised Long Term Financial Plan 2025-2035.</p> <p><b>CARRIED</b></p>			
24/04/2025	7.5	Endorsement of the Draft Workforce Strategy 2025-2029	<p><b>6.04/25 RESOLUTION</b></p> <p>That Council defers the report to thoroughly review and revise the Workforce Management Strategy 2025-2029 to align it with progressive workforce planning considerations, General Manager Priorities, Delivery Program Strategies, and modern strategic workforce outcomes.</p> <p><b>CARRIED</b></p>	20/06/2025	Woodland, Lindsay	<p><b>12 May 2025 10:27am Woodland, Lindsay - Target Date Revision</b></p> <p>Target date changed by Woodland, Lindsay from 08 May 2025 to 20 June 2025 - Align with other related IP&amp;R reports being tabled at Council for approval.</p> <p><b>15 May 2025 4:21pm Woodland, Lindsay - Target Date Revision</b></p> <p>Target date changed by Woodland, Lindsay from 20 June 2025 to 20 June 2025 - The revised draft Workforce Management Strategy will be tabled at the June Ordinary Council Meeting in line with other IP&amp;R documentation.</p>
24/04/2025	7.8	Glen Innes Community and District Centre - In Kind Support	<p><b>9.04/25 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>Advocates for Homes North to strengthen their support of Glen Innes and District Community Centre (GIDCC) operations and the client referral process.</li> <li>Authorises Council Officers to provide in-kind support through assistance with developing a 2025/26 Strategy document for the GIDCC.</li> <li>Authorises Council Officers to provide in-kind administrative support for the preparation of external grant applications for the GIDCC to improve the Centre's financial position.</li> <li>Requests the General Manager to investigate and determine the availability of up to \$20,000 within the current financial year budget, for the purpose of providing a one-off subsidy to support the debt repayment and running costs of the GIDCC; and</li> </ol>	30/06/2025	Brackenborough, Ellie	<p><b>15 May 2025 2:49pm Brackenborough, Ellie - Target Date Revision</b></p> <p>Target date changed by Brackenborough, Ellie from 08 May 2025 to 30 June 2025 - In Kind Support has commenced by way of:</p> <p><b>15 May 2025 2:49pm Brackenborough, Ellie - Target Date Revision</b></p> <p>Target date changed by Brackenborough, Ellie from 30 June 2025 to 30 June 2025 - - Strategy Workshop Attendance</p> <p><b>15 May 2025 2:50pm Brackenborough, Ellie - Target Date Revision</b></p> <p>Target date changed by Brackenborough, Ellie from 30 June 2025 to 30 June 2025 - Support through determination of current NFP status and distribution identified grant opportunities.</p>

<p><b>Division:</b> <b>Committee:</b> Council <b>Officer:</b></p> <p><b>Action Sheets Report</b></p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Friday, 16 May 2025 2:35:10 PM</b></p>
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MEETING DATE	ITEM NO.	SUBJECT	MOTION	TARGET DATE	RESPONSIBLE OFFICER	COMMENTS
			<p>5. Notes that this subsidy is intended to assist the Community Centre Committee in maintaining service continuity while they work to improve their financial sustainability.</p> <p>6. Supports in principle the concept of establishing a Community Service Hub in Glen Innes to improve access to coordinated services for vulnerable and disadvantaged members of the community; and</p> <p>7. Authorises the General Manager to engage with relevant local service providers, including Homes North, the Glen Innes &amp; District Community Centre, and State and Federal Government agencies, to explore co-location opportunities and collaborative service delivery models; and</p> <p>8. Requests the General Manager to investigate potential Council-owned or leased facilities suitable for such a co-location, including operational, financial, and community benefits and constraints; and</p> <p>9. Advocates to relevant government departments and funding bodies for support to progress a Community Service Hub in Glen Innes, including identification of grant opportunities and partnership models; and</p> <p>10. Receives a report outlining options, preliminary findings, and next steps for consideration at the August 2025 Ordinary Council Meeting.</p>			
			<b>CARRIED</b>			
24/04/2025	11.1	Illegal Trade of Tobacco in Glen Innes	<p><b>25.04/25 RESOLUTION</b></p> <p>That That this council must act to hinder if not close the illegal trade of tobacco in Glen Innes. By,</p> <p>1. Enforcing no smoking rules within our Main Street.</p> <p>2. Ensuring the tobacco shops in Glen Innes</p>	30/06/2025	Sheridan, Riarna	<p><b>08 May 2025 12:13pm Sheridan, Riarna - Target Date Revision</b></p> <p>Target date changed by Sheridan, Riarna from 08 May 2025 to 30 June 2025 - Council officers have completed initial investigations. Updated 'No Smoking' signage is being ordered and installed in the CBD to support enforcement under Council's Smoke Free Outdoor Environment Policy. Compliance action has commenced with tobacco retailers, and concerns have been referred to NSW Health. Council is also working with Police on illegal tobacco sales and advocating to other levels of government.</p>

<p><b>Division:</b></p> <p><b>Committee:</b> Council</p> <p><b>Officer:</b></p> <p><b>Action Sheets Report</b></p>	<p><b>Date From:</b></p> <p><b>Date To:</b></p> <p><b>Printed: Friday, 16 May 2025 2:35:10 PM</b></p>
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^MEETING DATE	ITEM NO.	SUBJECT	MOTION	TARGET DATE	RESPONSIBLE OFFICER	COMMENTS
			<p>Strictly adhere to our councils Development. Control Plan and remove the shop window facade blocking visibility into shopfronts.</p> <p>3. Reporting the presence and effects of these shops and products to NSW Health and demand action.</p> <p>4. Work with local police to eliminate the sale of illegal tobacco products in our town. And,</p> <p>5. Demand action by state and federal governments to stop these products ending up in the hands of our children.</p> <p><b>CARRIED</b></p>			
24/04/2025	12.2	Taronga Mines Heads of Agreement Letter	<p><b>28.04/25 RESOLUTION</b></p> <p>THAT Council:</p> <p>1. Endorses the proposed terms from Taronga Mines as the basis for a binding Heads of Agreement, with the exception of the lease amount which is to be negotiated.</p> <p>2. Ensures the following economic development opportunities are included in the heads of agreement:</p> <p style="margin-left: 20px;">a. Local Procurement and Supply Chain Commitments to Prioritise local suppliers and contractors including adequate reporting as part of the future lease terms;</p> <p style="margin-left: 20px;">b. Facilitation of Local Business Inclusion in Camp Operations including but not limited to service contracts be opened to local tender or partnership with local operators;</p>	13/06/2025	Kamphorst, Anthony	<p><b>05 May 2025 9:09am Price, Sam - Reallocation</b></p> <p>Action reassigned to Kamphorst, Anthony by Price, Sam</p> <p><b>05 May 2025 9:50am Kamphorst, Anthony - Email</b></p> <p>Action Item - Taronga Mines Heads of Agreement Letter</p> <p><b>14 May 2025 2:37pm Kamphorst, Anthony - Email</b></p> <p>Action Item - Taronga Mines Heads of Agreement Letter</p> <p><b>16 May 2025 9:14am Kamphorst, Anthony - Target Date Revision</b></p> <p>Target date changed by Kamphorst, Anthony from 08 May 2025 to 13 June 2025 - A meeting is to be scheduled with Rob Kidd (Taronga Mines) and DIS, DPG and GM to discuss lease figure and proposed conditions of Heads Of Agreement as per the Council resolution.</p>

<p><b>Division:</b></p> <p><b>Committee:</b> Council</p> <p><b>Officer:</b></p> <p><b>Action Sheets Report</b></p>	<p><b>Date From:</b></p> <p><b>Date To:</b></p> <p><b>Printed: Friday, 16 May 2025 2:35:10 PM</b></p>
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			<ul style="list-style-type: none"> <li>c. Requirements to enable Local Spending by FIFO/DIDO Workers including providing transport or shuttle services into Glen Innes township on weekends or RDOs to support local hospitality, retail, and recreation;</li> <li>d. Link Camp Development to Skills and Employment Pathways including a requirement for Taronga to offer local traineeships or apprenticeships during construction or operation as well as TAFE partnerships to run pre-employment programs;</li> <li>e. Tie Economic Benefit to Performance Reporting and Planning Reviews to ensure ongoing transparency and accountability;</li> </ul>			
			<p>3. Brings the final heads of agreement to a future Council meeting for endorsement.</p> <p><b>CARRIED</b></p>			

<b>Division:</b>	<b>Date From: 17.4.25</b>
<b>Committee: Council – Completed Actions</b>	<b>Date To: 16.5.25</b>
<b>Officer:</b>	
<b>Action Sheets Report</b>	<b>Printed: Friday, 16 May 2025 11:28:23 AM</b>

MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	RESPONSIBLE OFFICER	COMMENTS	DATE COMPLETED
15/12/2022	12.1	Expression of Interest - Proposed Industrial Subdivision Dumaresq Street	<p><b>29.12/22 RESOLUTION</b></p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>Accepts “in principle” and “without prejudice” the expression of interest submitted by Sandra and Stafania Pallotta from The Organic Tshirt Factory to purchase proposed Lot 3 from the subdivision on Lot 1 DP 500396, 180 Dumaresq Street, Glen Innes industrial land;</li> <li>As per Council resolution 26.11/22, procures a valuation to be undertaken on the remaining four (4) undeveloped lots being lots 1, 2, 3 and 5 and delegates the General Manager or his delegate to negotiate a contract for the sale; and</li> <li>Provides landowner consent for lodging applications for the development on the subject lot.</li> </ol> <p><b>CARRIED</b></p>	Hunt, David	<p><b>03 Feb 2023 2:09pm Duffell, Debbie - Reallocation</b></p> <p>Action reassigned to Appleby, Keith by Duffell, Debbie - This project is now being delivered by Infrastructure Services.</p> <p><b>07 Feb 2023 12:01pm Duffell, Debbie - Reallocation</b></p> <p>Action reassigned to Price, Sam by Duffell, Debbie - Keith Appleby on leave.</p> <p><b>07 Feb 2023 1:59pm Price, Sam - Target Date Revision</b></p> <p>Target date changed by Price, Sam from 29 December 2022 to 13 March 2023 - New Surveying contractor working thru DA conditions to finalise subdivision</p> <p><b>13 Mar 2023 11:28am Appleby, Keith - Reallocation</b></p> <p>Action reassigned to Hunt, David by Appleby, Keith - This matter falls under Council's property services function.</p> <p><b>16 Mar 2023 10:42am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 13 March 2023 to 04 June 2023 - Conditions of consent to be completed by Council before subdivision plan can be registered and certificate issued by Council. Valuation has been obtained.</p> <p><b>16 Mar 2023 11:30am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 04 June 2023 to 31 December 2023 - Delays anticipated for completion of conditions of consent.</p> <p><b>17 Apr 2023 4:13pm Hunt, David</b></p> <p>Meeting has taken place in April between The Organic T-Shirt Company, DIS and DPG to progress expression of interest. Discussions are ongoing.</p> <p><b>10 May 2023 4:14pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Company and Glen Innes Severn Council.</p> <p><b>02 Jun 2023 3:07pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council.</p>	30/04/2025

<p><b>Division:</b></p> <p><b>Committee:</b> Council – Completed Actions</p> <p><b>Officer:</b></p> <p><b>Action Sheets Report</b></p>	<p><b>Date From:</b> 17.4.25</p> <p><b>Date To:</b> 16.5.25</p> <p><b>Printed:</b> Friday, 16 May 2025 11:28:23 AM</p>
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MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	RESPONSIBLE OFFICER	COMMENTS	DATE COMPLETED
					<p><b>10 Jul 2023 4:34pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council.</p>	
					<p><b>14 Aug 2023 3:03pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. MAS to confirm with Director of Place and Growth that Organic T-Shirt Factory is still proceeding with their intentions.</p>	
					<p><b>11 Sep 2023 12:55pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p>	
					<p><b>03 Oct 2023 3:22pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p>	
					<p><b>26 Oct 2023 10:08am Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p>	
					<p><b>04 Dec 2023 4:26pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p>	
					<p><b>04 Dec 2023 4:27pm Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 31 December 2023 to 30 April 2024 - Target date changed to allow additional time to progress the EO.</p>	
					<p><b>31 Jan 2024 12:08pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p>	

<b>Division:</b>	<b>Date From: 17.4.25</b>
<b>Committee: Council – Completed Actions</b>	<b>Date To: 16.5.25</b>
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^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	RESPONSIBLE OFFICER	COMMENTS	DATE COMPLETED
					<p><b>06 Mar 2024 4:52pm Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p> <p><b>09 Apr 2024 8:24am Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p> <p><b>08 May 2024 8:08am Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p> <p><b>08 May 2024 8:09am Hunt, David - Target Date Revision</b></p> <p>Target date changed by Hunt, David from 30 April 2024 to 27 December 2024 - To allow sub-division and negotiations to progress.</p> <p><b>11 Jun 2024 11:51am Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p> <p><b>08 Aug 2024 8:47am Hunt, David</b></p> <p>Discussions are still ongoing between The Organic T-Shirt Factory and Glen Innes Severn Council. Intention to purchase is still ongoing however a smaller block is desired if available.</p> <p><b>17 Oct 2024 8:35am Hunt, David</b></p> <p>Once works have been completed and the sub-division DA approved, lots can be listed for sale. The Organic T-Shirt Factory will be informed of the lots being listed for sale.</p> <p><b>05 Nov 2024 3:50pm Hunt, David</b></p> <p>Once works have been completed and the sub-division DA approved, lots can be listed for sale. The Organic T-Shirt Factory will be informed of the lots being listed for sale.</p>	



































































































































































































































































































































































































































